

**JEFFERSON COUNTY COMMISSION**

**DATE: 06/8/2017**

**TIME: \_\_\_\_\_**

**I. ROLL CALL**

**II. INVOCATION**

District 2

Reverend Gwen Cook Webb, Associate Minister from Hopewell Baptist, Hillman Station.

**III. PLEDGE OF ALLEGIANCE**

**IV. PRESENTATIONS**

Commissioner Bowman – Retirement: Don Lowe, General Services-Security

Commissioner Knight – Retirement: Tracie Hodge, Budget Management Director

**V. APPROVAL OF MINUTES**

May 18, 2017

**VI. PUBLIC HEARING**

Development Services:

Zoning

- a. Z-2017-014, St. Matthews Missionary Baptist Church, owners; Douglas E. Jones, agent requests a change of zoning of Parcel ID#s 21-14-2-007-015.000 and 21-14-2-009-009.000 in Sec 14 Twp. 17 Range 4 West from R-6 (Single Family) to Institutional-1 for church expansion. (Site Only: 205 7th Street and 203 6th Street, Docena, AL. 35060) (DOCENA) (0.44 Acres M/L)  
RECOMMENDATION: Approval with covenants:
  - 1. All exterior lighting is to be oriented downward; and
  - 2. Any existing large vegetation in the required buffer areas is to be retained.
  
- b. Z-2017-015, Marbury Properties, LLC, owners; Chad A. Bowman, agent requests a change of zoning of part of Parcel ID#s 39-30-4-000-002.000 and 003.000 in Sec 30 Twp. 19 Range 3 West from A-1 (Agriculture) to R-G (Single Family) for a 19 lot subdivision (proposed 14th addition to 10th Sector of Lake Cyrus). (Site Only: 3402 and 3556 Parkwood Road SE, Bessemer, AL. 35022) (LAKE CYRUS) (2.74 Acres M/L)  
RECOMMENDATION: Approval with contingencies:
  - 1. Road access approval from the City of Bessemer is to be submitted to the Department of Roads and Transportation; and,
  - 2. A compaction report, to be completed by a Geotechnical Engineer is to be submitted for approval by the Development Services Department.
  
- c. Z-2017-016, Woodrow Martin, Sara L. Martin and Regina Martin Bradberry, owners request a change of zoning of Parcel ID# 36-25-0-000-061.003 in Sec 25 Twp. 19 Range 6 West from I-3 (Industrial) and I-3 (S) (Strip Mining) to A-1 (Agricultural) for compliance for an existing residence. (Site Only: 8051 Johns Road, Adger, AL. 35006) (ADGER) (2.17 Acres M/L)  
RECOMMENDATION: Approval

## **VII. RESOLUTIONS: 1 – 45**

### **Health and General Services - Commissioner Bowman**

#### **Cooper Green Mercy Health Services**

1. Resolution authorizing the execution of an amendment to the agreement with Innovation Associates, Inc. to amend the maintenance and support for PharmAssist Robotic equipment for an extended warranty and technical support program in the amount of \$11,714.48
2. Resolution authorizing the execution of an agreement with Beckman Coulter for the Hematology DXH 800 supplies and consumables in the amount of \$28,000.00.
3. Resolution authorizing the execution of a Business Associate Agreement with AVIIVA LLC. No funds required.

#### **General Services**

4. Resolution authorizing the execution of an agreement with Bessemer Electric for electricity provided by TVA for the property located at 1803 3<sup>rd</sup> Avenue Annex, Bessemer, Alabama.
  5. Resolution authorizing the execution of a deductive change order to the agreement with H & M Mechanical, Inc. in the amount of -\$5,060.00.
- 

### **Community Development/Human Resource Services - Commissioner Brown**

#### **Human-Community Services and Economic Development**

6. Resolution authorizing the execution of an amendment to the agreement with Syms Contractors, Inc. to modify the scope of services and extend the contract period until July 29, 2017 in reference to the McAdory Storm Shelter project in the amount of \$29,756.00.
7. Resolution authorizing the execution of an agreement with the YWCA Family Violence Center to provide funds for emergency shelter activities for victims of Domestic Violence in the amount of \$54,785.00.
8. Resolution authorizing the execution of an agreement with the YWCA Interfaith to provide funds for emergency shelter activities for homeless families in the amount of \$14,785.00.
9. Resolution authorizing the amendment and submittal to HUD of Amendment #4 to the 2012 One-Year Action Plan for the CDBG Disaster Recovery Program.
10. Resolution authorizing the execution of Grant Agreement #B-13-US-01-0001 for Community Development Block Grant-Disaster Recovery.
11. Resolution authorizing the execution of the Environmental Review document for Fair Housing Counseling for the PY 2015-2016 and PY 2016-2017 Program Year as part of the federally mandated review process.
12. Resolution authorizing the execution of the Environmental Review document for the Emergency Solution Grant (ESG) Rapid Re-Housing Assistance for the 2016-2017 Program Year as part of the federally mandated review process.
13. Resolution authorizing the execution of the Environmental Review document for the Emergency Solution Grant (ESG) Homeless Management Information System (HMIS) for the 2016-2017 Program Year as part of the federally mandated review process.

14. Resolution authorizing the execution of the Environmental Review document for the Emergency Solution Grant (ESG) Emergency Shelter Assistance for the 2016-2017 Program Year as part of the federally mandated review process.
15. Resolution authorizing the execution of the Environmental Review document for the Emergency Solution Grant (ESG) Homeless Prevention Assistance for the 2016-2017 Program Year as part of the federally mandated review process.
16. Resolution authorizing the advertisement and to start the 30 day comment period for the proposed 2017-2018 One-Year Action Plan for CDBG, ESG, and HOME programs.
17. Resolution authorizing the execution of the documents for Findings of No Significant Impact for the Fairfield Sidewalk Improvement (CD15-03L-M-FS3) project as part of the federally mandated review process.
18. Resolution authorizing the execution of the “Request for Release of Funds” form for the Fairfield Sidewalk Improvement (CD15-03L-M-FS3) under the Community Development Block Grant Fund as part of the federally mandated review process.
19. Resolution authorizing the execution of the Full Satisfaction of multiple recorded Mortgage Lien’s on behalf of the County for George Steven Taylor and Taylor Harris Realty, LLC.
20. Resolution authorizing the execution of the certification for submittal to the Governor of the State of Alabama, the names of individuals for appointment to the Local Workforce Development Board pursuant to Section 107 of the Workforce Innovation and Opportunity Act.

### **Administrative/Public Works/Infrastructure - Commissioner Stephens**

21. Resolution authorizing the appointment of Larry Dale Jones, Jr. to the Mt. Olive District Fire and Rescue Board of Trustees for the term beginning June 30, 2017 and ending June 30, 2021.

#### **Roads & Transportation**

22. Requests for Excavation Permits from the following:
  - a) Alabama Gas Corporation to install 223’ of 2” gas main on Arden Place off of Rocky Ridge Road.
23. Resolution authorizing the execution of the ALDOT Courtesy Notification for Project Number STPAA-0269 (510) Resurface, Plans, Leveling, Patching, Traffic Stripe along SR-119 from Shelby/Jefferson County Line to SR-269 from South of Little Trail to the Walker County Line.
24. Resolution(s) authorizing payment of the following:
  - a) Jones & Jones Family, LLC for acquired Permanent Roadway, Utility Easement, and Temporary Construction Easement for Tract No. 13 – ALDOT Project Topics VIII, Site 3 Crosshaven Drive in the amount of \$9,915.00.
  - b) Riverhaven, LLC for acquired Temporary Construction Easement for Tract No. 12 – Cahaba River WWTP Sludge Transfer Force Main and Ferric Chloride Feed System Project in the amount of \$1,000.00.
  - c) Jones & Jones Family, LLC for acquired Permanent Roadway, Utility Easement, and Temporary Construction Easement for Tract No. 14 – ALDOT Project Topics VIII, Site 3 Crosshaven Drive in the amount of \$10,545.00.
25. Request for temporary road closure on Lou George Loop between Goocher Road and Lois Avenue in order to remove corroded corrugated metal drainage culvert and replace it with a reinforced concrete culvert, beginning Tuesday, June 13, 2017 to reopen on or before Thursday, June 15, 2017.

- 26. Resolution to rescind Resolution JUN-16-2009-558, terminating maintenance of certain roadways located within the corporate limits of the City of Tarrant and to reaffirm and accept Resolution JUL-23-2002-1192.
- 27. Resolution to rescind Resolution JUN-16-2009-560, terminating maintenance of certain roadways located within the corporate limits of the City of Trussville and to reaffirm and accept Resolution JUL-23-2002-1194.
- 28. Resolution to rescind Resolution JUN-16-2009-552, terminating maintenance of certain roadways located within the corporate limits of the City of Morris and to reaffirm and accept Resolution JUL-23-2002-1186.

**Environmental Services**

- 29. Resolution authorizing the execution of a Conditional Consent to Encroachment and Release of Damages Agreement with Summit Ridge Holdings LLC.

**County Attorney**

- 30. Resolution authorizing payment of the plumber reimbursement claim of OHO Realty, LLC in the amount of \$19,652.90.
- 31. Resolution authorizing payment of the sewer backup claim of Delaney Calloway in the amount of \$18,311.99.

**Sheriff's Office**

- 32. Resolution acknowledging an agreement with Willo Products Company Inc., for new security hardware for the Bessemer Jail in the amount of \$466,548.00.

**Judicial Administration/Emergency Management/Land Planning/Finance/Information  
Technology – Commissioner Knight**

- 33. Resolution authorizing a financial contribution of \$250,000.00 in support of the initiatives of the Birmingham-Jefferson County Port Authority.
- 34. Resolution(s) authorizing the following Community Grant Program Agreements:
 

a) Glennwood Fire District	\$1,500.00
b) Three Hots & a Cot, Inc.	\$2,500.00
c) Birmingham Southern College/Southern Environmental Center	\$5,000.00
d) Burkett Center/Jefferson County Board of Education	\$2,500.00

**Board of Registrars**

- 35. Resolution(s) authorizing relocation of the following polling precincts as follows:
  - a) Center Point City Hall to relocate to Center Point Senior Center located at 335 Poly Reed Road, 35215
  - b) Hunter Street Baptist to relocate to the Hoover Met Sports Complex located at 6000 RV Trace, 35244
  - c) Fairfield City Hall to relocate and combine with CJ Donald Elementary School located at 715 Valley Road, 35064

**Development Services**

- 36. Resolution of acknowledgment for zoning case Z-2016-020 - Caroll Cove, LLC, owner; Joel Mulkin, applicant, that covenants were filed on October 20, 2016 and contingency of the preliminary drainage analysis was satisfied and approved on May 26, 2017.

**Finance**

37. Approval of the Unusual Demand Report Dated 06/8/17.

**Purchasing**

38. Approval of the Purchasing Agenda Report for week of 05/05/17 – 05/11/17, 05/12/17 – 05/18/17 (#2 pulled due to BID protest), and 5/19/17 – 5/25/17.
39. Approval of the Encumbrance Report for week of 05/05/17 – 05/11/17, 05/12/17 – 05/18/17, and 5/19/17 – 5/25/17.
40. Resolution to ratify the following Credit Card Statement(s):
- a) Jefferson County Employee Credit Union Bank Visa Statement – Closing date May 3, 2017.

**Budget Management Office**

41. Approval of the Staff Development Report:

MULTIPLE STAFF DEVELOPMENT

**Board of Equalization**

- a) Robin Henderson 591.76
- b) Penny Nunnally 591.76  
Management and Supervision  
Montgomery, AL – July 12-14, 2017

**Commissioner, District 2**

- c) Sandra Brown 1,474.27
- d) Debra Smith 424.00  
ACCA Conference  
Perdido Beach, AL – August 22-25, 2017

**General Services**

- e) Michael Smith, Charles Burrell, Carnell Holifield 1,200.00  
Workshop  
Wetumpka, AL – July 18, 2017

**Revenue**

- f) Gerald Osburn 175.00
- g) Michael Humber 175.00  
Tax Class  
Hoover, AL – June 9, 2017

**Tax Assessor Birmingham**

- h) Gaynell Hendricks 400.00
- i) John Powe 400.00
- j) Veronica Burks 400.00  
AATA Conference  
Orange Beach, AL – June 11-15 and 10-15\*, 2017

INDIVIDUAL STAFF DEVELOPMENT

**County Manager**

- k) Justin Smith 1,116.39  
ACCMA Conference  
Orange Beach, AL – June 7-9, 2017
- l) Justin Smith 461.02  
ACCA Finance and Revenue Class

Prattville, AL –June 21-22, 2017

**Revenue**

m) Demetrius Price Tax Audit Atlanta, GA – June 25-30, 2017	1,199.18
n) Edgar Woodis Tax Audit Atlanta, GA – June 25-30, 2017	1,492.00
o) Daren Lanier Alabama Association of Tax Administrators Orange Beach, AL - June 12-15, 2017	2,508.53
p) Bruce Thompson Tax Audit San Antonio, TX – June 24 – July 1, 2017	3,137.65
q) Eddie Woodis Tax Class Hoover, AL – July 14, 2017	175.00
r) Bruce Thompson Tax Audit July 15-29, 2017 -Bethesda, MD & Elmwood, Lawrenceville, Riverdale NJ	4,361.46
s) Wesley Stoudenmire Revenue Class Prattville, AL – June 21-22, 2017	175.00

**Tax Assessor Birmingham**

t) Gaynell Hendricks ESRI Conference San Diego, CA – July 8-14, 2017	2,623.01
--	----------

**Tax Collector Birmingham**

u) Shelia Rice CGAT 2017 Conference Prattville, AL – June 22, 2017	182.50
--	--------

FOR INFORMATION ONLY

**Sheriff**

v) Lisa Bartels	920.50
w) Mark Bassett	920.50
x) William Powell	920.50
y) Steven Cotton	920.50
z) Carl Benefield	920.50
aa) Dylan Misso	920.50
bb) Niko Vasilakis Traffic Accident Reconstruction Forsyth, GA – June 4-9, 2017	920.50
cc) Al Finley FBI NA Retrainer Orange Beach, AL – June 3-7, 2017	1,518.66

dd) Jeremy Barbin 1,467.15  
Homicide Training Association  
Orlando, FL – June 25-30, 2017

42. Position Changes and/or Revenue Changes:

a) EMA \$4,157.69

Increase revenues and expenditures to record reimbursements for the following: Colonial Pipeline Inquiry, Birmingham Fire, Spill Inquiry, and Workers Compensation.  
No Additional Funds Required

b) Probate \$1,000,000.00

Increase revenue and expenditures to cover the special primary election (8/15/17) and possible primary runoff election (9/26/17) to be reimbursed by the State.  
No Additional Funds Required

**Revenue**

43. Resolution authorizing the annual participation in the “Back-To-School Sales Tax Holiday”.

**Information Technology**

44. Resolution authorizing a License and Software Maintenance Support agreement with SMA Solutions, Inc. in the amount of \$78,272.76.

---

**Business Development - Commissioner Carrington**

45. Resolution(s) authorizing the execution of the following Community Grant Program agreements:

a) Fresh Air Family, Inc. \$7,500.00 (Carrington, Bowman, and Stephens contributing \$2,500.00 each)  
b) Red Mountain Park \$2,500.00

---

**VIII. NEW BUSINESS FOR UNANIMOUS CONSENT AND CONSIDERATION:**  
(If applicable)

---

**IX. COMMENTS**

A. County Attorney: Theo Lawson  
B. County Manager: Tony Petelos