

FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE

Mr. George Tablack, CFO

- 1. Unusual Demand Report dated 7/11/13

REVENUE

Mr. Travis Hulsey

No items submitted.

PURCHASING

Mr. Michael Matthews

- 2. Purchasing Agenda:
 - A. Week: 6/18/13-6/24/13
 - B. Week: 6/25/13-7/1/13
- 3. Purchasing Exception Report:
 - A. Week: 6/18/13-6/24/13
 - B. Week: 6/25/13-7/1/13
- 4. Encumbrance Report:
 - A. Week: 6/18/13-6/24/13
 - B. Week: 6/25/13-7/1/13

BUDGET MANAGEMENT OFFICE

Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances

INDIVIDUAL STAFF DEVELOPMENT

- 5. **Revenue**
 - Wesley Moore \$1,242.15
 - Tax Audit
 - Miamisburg, OH & Chattanooga, TN – July 14-19, 2013

 - Wesley Moore \$4,605.89
 - Tax Audit
 - Seattle, WA – August 3-18, 2013

6. **Roads & Transportation**
 Natalie Kornegary \$125.00
 Tracy Pate \$125.00
 Designing Effective Erosion and Sediment Control
 Plans for Highway Projects
 Pelham, AL – July 19, 2013
 Continuing Education

POSITION CHANGES AND/OR REVENUE CHANGES

7. **Finance** \$ 21,330,000.00
 Increase expenditures to record early redemption paid on 3/1/2013.
8. **EMA** \$ 70,000.00
 Increase revenue & expenditures to record a reimbursement from Jefferson County
 Department of Health's Citizens Readiness Initiative.

OTHER BUDGET TRANSACTIONS

9. **Board of Registrars** \$ 7,430.00
 Shift funds from other professional services to capital equipment & add a purchasing
 memorandum to purchase a Minolta copier.

INFORMATION TECHNOLOGY

Mr. Wayne Cree

- 10 **Engineering and Land Surveying, LLC – Contract #5297**
 GIS Non-Disclosure and Date License Agreement between Jefferson County
 Commission and Engineering & Land Surveying.

Contract Term:	3 Years
Original Budget:	\$0.00
Current Remaining Budget:	\$0.00
Original Contract Amount:	\$0.00
Remaining Budget:	\$0.00
30 Day Cancellation:	Yes

SHERIFF'S OFFICE

Sheriff Mike Hale

No items submitted.

TREASURER'S OFFICE

Hon. Mike Miles

No items submitted.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

11. **Auburn University – Contract #5162**
Data for Auburn University and non-disclosure agreement.

Revenue: \$817.00

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION

Mr. Bob Rogers

No items submitted.

OTHER BUSINESS

Commissioner Jimmie Stephens