

FINANCE AND INFORMATION TECHNOLOGY COMMITTEE
Chairman – Commissioner Stephens

FINANCE

Mr. George Tablack, CFO

- 1. Unusual Demand Report dated 4/25/13
- 2. Wire Transfer Report for the month of March, 2013
(For information only)
- 3. **Regional Planning Commission of Greater Birmingham – Contract #4974**
Membership dues for County participation in RPCGB , which assists in transportation planning and in designating and implementing local transportation projects.

Contract Term:	10/1/11-9/30/13
Original Budget:	\$130,912.00
Current Remaining Budget:	\$130,912.00
Requested Amount:	\$130,912.00
Remaining Budget After Requested Amount:	\$0.00
30 Day Cancellation:	Yes

REVENUE

Mr. Travis Hulsey

No items submitted.

PURCHASING

Mr. Michael Matthews

- 4. Purchasing Department Reports:
 - A. Week: 4/02/13 – 4/08/13
 - B. Week: 4/09/13 – 4/15/13
- 5. Purchasing Exception Reports:
 - A. Week: 4/02/13 – 4/08/13
 - B. Week: 4/09/13 – 4/15/13
- 6. Encumbrance Reports:
 - A. Week: 4/02/13 – 4/08/13
 - B. Week: 4/09/13 – 4/15/13

BUDGET MANAGEMENT OFFICE

Ms. Tracie Hodge

The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances

MULTIPLE STAFF DEVELOPMENT

7. **Family Court**
Beverly Alldredge, Damian Hillary, Dan Sudd, Georgia Brennan,
Toni Richardson, Tiffany Roper, Susan Moon, Rebecca Snoddy,
Ken McMullen, and Kim McAdory \$200.00
Alabama Gang Investigators Association
Pelham, AL – May 1-2, 2013
State Requirement
- Jerry Key, Cynthia Bunton-Frazier, and Tiffany Roper \$525.00
Alabama Council of Mental Health Boards
Birmingham, AL – May 8-9, 2013
State Requirement
8. **Revenue**
Lisa McGough \$225.00
Paula Mitchell \$225.00
Certified Revenue Examiner Program
Hoover, AL May 1-3, 2013
State Required
9. **Sheriff**
Vince Gilham \$300.00
Michael Lewis \$300.00
Traffic Homicide Investigation
Birmingham, AL – August 5-16, 2013

INDIVIDUAL STAFF DEVELOPMENT

10. **Community Development**
Frederick Hamilton \$602.02
Business Services Summit Sponsored by US Dept. of Labor
Atlanta, GA – May 8-10, 2013
Grant Funds

11.	<p>Family Court Joy Handley Juvenile Sex Offender Management Conference San Antonio, TX – June 2-8, 2013 State Required</p> <p>Toni Richardson HOPE Seminar Anniston, AL – May 10, 2013 State Required</p>	<p>\$1,050.28</p> <p>\$45.00</p>
12.	<p>General Services Steven Terry Institutional Locksmith Education and Security Atlanta, GA – May 19-24, 2013 Certified Facility Locksmith</p>	<p>\$1,815.25</p>
13.	<p>Inspection Services William Mullins 2013 Annual Education Conference of the Code Officials Association Of Alabama Orange Beach, AL – May 13-16, 2013</p>	<p>\$1,023.72</p>
14.	<p>Revenue Edgar Woodis Tax Audit Atlanta, GA – July 21-26, 2013</p>	<p>\$989.60</p>
15.	<p>Tax Assessor Birmingham Persephone Golson AL III Basic Mapping Montgomery, AL – April 16-19, 2013 State Funds</p>	<p>\$753.39</p>

FOR INFORMATION ONLY

16.	<p>Personnel Board Robert Groce Lawson Process Flow Standard and Integration Alpharetta, GA – May 12-17, 2013 This class is required for the employee’s job at the Personnel Board.</p> <p>Pete Blank ASTD 2013 International Conference Dallas, TX – May 18-22, 2013 Employee is presenting at the conference.</p>	<p>\$5,295.80</p> <p>\$1,077.66</p>
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James Tornabene \$747.98
 IPAC 2013 Conference
 Columbus, OH – July 20-25, 2013
 Employee will be presenting at the conference.

POSITION CHANGES AND/OR REVENUE CHANGES

17. **Probate Court** \$163,700.00
 Increase the expenditure and revenue budgets to purchase 200 voting booths costing \$818.50 each including shipping. Jefferson County Commission will be reimbursed by the State of Alabama-Part II HAVA GRANT funds.
18. **EMA** \$462.50
 Increase revenues and expenditures to record a reimbursement from Explorer 209 for items EMA purchased at a State Surplus for Explorer 209.

OTHER BUDGET TRANSACTIONS

19. **County Attorney** \$ 7,430.00
 Shift funds from other professional services and add a purchasing memorandum to purchase a copier.
20. **Tax Assessor-Birmingham.** \$27,238.00
 Add a purchasing memorandum to purchase a heavy duty copier/plotter, Oce TDS750 Multifunction System.
21. **General Services** \$34,625.00
 Shift funds to cover the cost of video equipment for the main courthouse.

INFORMATION TECHNOLOGY

Mr. Wayne Cree

22. **TekLink – Contract # 3484**
 Provide professional services, maintenance and support for the Disk Xtender(archive) for EMC Centera.

Contract Term:	3/20/13 – 3/19/14
Original Budget: (2220 account 510215)	\$495,592.00
Current Remaining Budget:	\$ 65,691.54
Requested Amount:	\$ 11,176.51
Remaining Budget After Requested Amount:	\$54,515.03
30 Day Cancellation:	Yes

23. **EnPointe Technologies Sales Inc. - Contract #3409**
Provide annual VMWare maintenance and support

Contract Term:	4/14/13 – 4/13/14
Original Budget: (2220 account 511410)	\$615,923.00
Current Remaining Budget:	\$ 53,586.44
Requested Amount:	\$ 28,872.39
Remaining Budget After Requested Amount:	\$ 24,714.05
30 Day Cancellation:	Yes

SHERIFF’S OFFICE

Sheriff Mike Hale

No items submitted.

TREASURER’S OFFICE

Hon. Mike Miles

No items submitted.

TAX ASSESSOR

Hon. Gaynell Hendricks/Hon. Andrew Bennett

No items submitted.

TAX COLLECTOR

Hon. J.T. Smallwood/Hon. Grover Dunn

No items submitted.

BOARD OF EQUALIZATION

Mr. Bob Rogers

No items submitted.

COUNTY ATTORNEY

No items submitted.

COUNTY MANAGER

Mr. Tony Petelos

No items submitted.

OTHER BUSINESS

Commissioner Jimmie Stephens

24. Engagement letter for 2012 Financial Statement and A-133 Audits, Warren Averett, LLC.
25. Representation agreement for Attorney Ike Goulas to represent the County in BP Oil Spill Litigation.