

**JEFFERSON COUNTY COMMISSION  
COMMITTEE MEETINGS**

**February 1, 2010**

The Commission convened in Committee at the Birmingham Courthouse at 9:00 a.m., David Carrington, President, presiding and the following members present:

- District 1 - George F. Bowman
- District 2 - Sandra Little Brown
- District 3 - James A. (Jimmie) Stephens
- District 4 - Joe Knight
- District 5 - David Carrington

Commissioner Stephens updated the Commission on last Friday's meeting with the sewer debt creditors.

**FINANCE & INFORMATION TECHNOLOGY**

FINANCE - Jeff Hager

- A. Resolution to ratify approval of the Jefferson County Investment Policy
- B. Fixed Asset Disposal Requests
  - 1. Fixed Asset disposals and transfers.
- C. District Fund Contracts – FY2011-FY2010
  - 1. Adger Volunteer Fire Department - Amendment to terms and purpose only
  - 2. JCBOE - Bagley School - Amendment to terms and purpose only
  - 3. JCBOE – Gresham Elementary School - Amendment to terms and purpose only
  - 4. Jefferson State Community College - Amendment to terms and purpose only
- D. Resolution levying 2011 Jefferson County taxes
- E. Unusual Demand Report dated 02/08/2011

Motion was made by Commissioner Brown seconded by Commissioner Knight that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Brown, Knight, Bowman, Carrington and Stephens.

BUDGET MANAGEMENT OFFICE - Tracie Hodge

No Items Submitted

PURCHASING - Michael Matthews

Purchasing Department Reports

F. Week of 01/13/2011 through 01/19/2011

G. Week of 01/20/2011 through 01/26/2011

Motion was made by Commissioner Bowman seconded by Commissioner Knight that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Bowman, Knight, Brown, Carrington and Stephens.

REVENUE - Travis Hulsey

No Items Submitted

INFORMATION TECHNOLOGY - Wayne Cree

H. Unisoft International Inc. (SMA) – Contract #2115 Contract Renewal for Datacenter Job Scheduler OpCon-XPS license renewal and maintenance support with Unisoft International Inc. (SMA). Contract period 01/01/2011 – 12/31/2013. Current available budget \$527,101.40 – Amount of contract \$28,587.57 – Remaining budget \$489,513.83.

Motion was made by Commissioner Carrington seconded by Commissioner Knight that the above item be included on the Regular Commission Meeting agenda. Voting “Aye” Carrington, Knight, Bowman, Brown and Stephens.

Commissioner Carrington asked for a list of IT contracts regarding maintenance, including costs. Commissioner Stephens stated a list was being compiled.

COUNTY ATTORNEY'S OFFICE - Jeff Sewell

No Items Submitted

COUNTY SHERIFF'S OFFICE - Mike Hale

No Items Submitted

TREASURER'S OFFICE - Jennifer Champion

No Items Submitted

TAX ASSESSOR - Gaynell Hendricks/Andrew Bennett

No Items Submitted

TAX COLLECTOR - J.T. Smallwood/Grover Dunn

No Items Submitted

BOARD OF EQUALIZATION & ADJUSTMENTS - Otis Brown

I. E-Ring, Inc. Contract

1. Amendment to the contract between Jefferson County, Alabama and E-ring, Inc. Amendment and Appendix A defines a series of milestones product deliverables necessary for the successful installation of the software Capture, and integrated Tax System to the County. (Current Available Budget \$4,521,948; Item amount \$3,684,079.00; Remaining Budget Available \$837,869) These dollar amounts are taken from the Board Of Equalization, the Tax Assessor and Assistant Tax Assessor budgets; 1300 Board Of Equalization \$2,000,000; 1401 Tax Assessor Birmingham \$1,771,948; 1411 Tax Assessor Bessemer \$750,000.

Motion was made by Commissioner Brown seconded by Commissioner Knight that the above item be included on the Regular Commission Meeting minutes. Voting “Aye” Brown, Knight, Bowman, Carrington and Stephens.

OTHER BUSINESS

J. Resolution endorsing Terry Harbarger's reappointment to the McAdory Area Fire District Board.

K. Resolution to suspend merit increases.

Commissioner Carrington asked that the merit increase resolution state that this suspension be for a one-year period and that the cost of the merit increase amount shown in the resolution reflect the cost for one calendar year, not the cost for the remainder of FY10-11.

Motion was made by Commissioner Carrington seconded by Commissioner seconded by Commissioner Knight that the above items (Item K amended) be included on the Regular Commission Meeting agenda. Voting “Aye” Carrington, Knight, Bowman, Brown and Stephens.

OLD BUSINESS

No items submitted

Commissioner Knight stated he appreciated help offered from the Sheriff regarding the budget cuts to the TASC program. Commissioner Bowman stated there were not enough personnel to handle all the court cases.

Commissioner Bowman congratulated Dr. Sandral Hullett regarding research conducted at Cooper Green Mercy Hospital by the American College of Physicians.

## HEALTH AND GENERAL SERVICES AGENDA

### I. COOPER GREEN HOSPITAL

1. Contract extension between Jefferson County Commission d/b/a Cooper Green Mercy Hospital and The Outsource Group. This contract is to provide Medicaid eligibility and verification services to Cooper Green Mercy Hospital clinical patients. The contract amount is \$400,000.00. The budget amount available for this item \$401,225.00.

2. Purchase memo for an EEG Machine for Cooper Green Mercy Hospital in the amount of \$13,965.00.

Motion was made by Commissioner Brown seconded by Commissioner Carrington that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Brown, Carrington, Bowman, Knight and Stephens.

### II. JEFFERSON COUNTY REHABILITATION AND HEALTH CENTER

3. No Items.

### III. GENERAL SERVICES

4. Travel request for Rhonda Cashatt, Horticultural District Supervisor with the Jefferson County Commission to attend training courses and workshops provided by Alabama Green Industry Training Center. The training and workshops are required for re-certification of credentials. The date of travel is February 8, 2011 in Pelham, AL. The amount requested is \$42.00.

Motion was made by Commissioner Knight seconded by Commissioner Stephens that the above item be included on the Regular Commission Meeting agenda. Voting “Aye” Knight, Stephens, Bowman, Brown and Carrington.

Commissioner Carrington asked who requires this training. Jeff Smith stated the State requires certification of those dealing with herbicides.

### IV. CORONER'S OFFICE

5. No Items

### V. ATTORNEY'S OFFICE

6. Resolution to deny claim filed by Ms. Teresa Webb against Cooper Green Mercy Hospital.

Motion was made by Commissioner Knight seconded by Commissioner Brown that the above item be included on the Regular Commission Meeting agenda. Voting “Aye” Knight, Brown, Bowman, Carrington and Stephens.

7. Resolution to appoint Mr. Larry Abrams to the Jefferson County Board of Zoning Adjustment.

Motion was made by Commissioner Knight seconded by Commissioner Stephens that the above item be included on the Regular Commission Meeting agenda. Voting “Aye” Knight, Stephens, Bowman, Brown and Carrington.

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Land Planning and Development Services - Emergency Management Agency

Board of Registrars and Courts - Inspection Services

I. INSPECTION SERVICES

No items

II. LAND PLANNING & DEVELOPMENT SERVICES

1. Beverage Cases (4) - NOT A PUBLIC HEARING

A. B-2010-007 Kaper, Inc., Charles Jeffrey Mollison, member/operator – applicant d/b/a Quick Out Food Mart, requests approval of an Off-Premise Retail Beer and an Off-Premise Retail Table Wine license. Parcel ID# 28-34-1-001-005.000 in Section 34, Twp 18, R 2 West. Zoned C-1 (Commercial) (Site Address: 4901 Cahaba River Road, Birmingham, AL 35243) (CAHABA HEIGHTS)

B. B-2010-008 Uniway Partners Inc., Sharmeen Surani, member/operator, applicant d/b/a Shumakers, requests approval of an Off-Premise Retail Beer and an Off-Premise Retail Table Wine license Parcel ID# 14-04-4-002-004.000 in Section 04, Twp 16, Range 3 West. Zoned C-1 (Commercial) (Site Address: 2750 Mount Olive Road, Mount Olive, AL 35117) (MOUNT OLIVE)

C. B-2010-013 Village Town Management Inc., Ibrahim S. Sabbah, member/operator, applicant d/b/a Village Town Store, requests approval of an Off-Premise Retail Beer and an Off-Premise Retail Table Wine license. Parcel ID# 21-06-1-000-010.000 in Section 06, Twp 17,

Range 4 West. Zoned C-1 (Commercial) (Site Address: 1380 Union Grove Rd, Adamsville, AL 35005) (ADAMSVILLE)

D. B-2010-014 A A Petrol LLC, Najma Bana, member/operator, applicant d/b/a Snack Shop, requests approval of an Off-Premise Retail Beer and an Off-Premise Retail Table Wine license Parcel ID# 43-01-2-001-001.000 in Section 01, Twp 20, Range 5 West. Zoned C-1 (Commercial) (Site Address: 5972 Old Tuscaloosa Hwy, McCalla, AL 35111) (MCCALLA)

Motion was made by Commissioner Carrington seconded by Commissioner Stephens that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Carrington, Stephens, Bowman, Brown and Knight.

Commissioner Carrington asked when does the County issue beverage licenses? Frank Humber stated when the business is located in the unincorporated area of Jefferson County.

2. Covenants (4)

A. Z-2008-001 Rodgers Mathews, owner. Change of zoning on Parcel ID# 19-28-0-0-36.2 & 36.6 in Section 28 Twp 17 Range 6 West from I-3(S) (Strip Mining) to A-1 (Agriculture) for a single family residence. (Case Only: 9951 Taylors Ferry Road, Bessemer, AL 35023) (WARRIOR RIVER) (46.5 Acres M/L)

Restrictive Covenant: This property shall be developed with one house only.

B. Z-2009-034 Donald W. Huey, owner; Taylor Burton, agent. Change of zoning on Parcel ID# 29-35-1-1-13 in Section 35 Twp 18 Range 3 West from R-1 (Single Family) to R-T (Residential Townhouse) for townhouses. (Site Only: 2249 Blue Ridge Boulevard, Birmingham, AL 35226) (HOOVER) (2.2 Acres M/L)

Restrictive Covenants: 1. A minimum 35-foot undisturbed natural buffer shall be maintained along the rear (southeast) property line; 2. entrance location and design shall be subject to approval by the Department of Roads & Transportation, and must provide a minimum of 275 feet of corner sight distance; 3. no townhome unit shall contain less than 1,200 square feet of heated and cooled floor area; and, 4. the zoning of this property shall revert back to its original zoning, R-1 (Single Family), if development is not implemented within two (2) years. This means there must be some kind of substantive permanent physical improvement installed on/in the property, in accordance with plans approved by all appropriate departments and agencies, by the end of the day September 22,

2011. If not, the property will automatically revert; the proposed development will no longer be a permitted use; and a re-zoning of the property will be necessary before any further work can be done on the development in question. Also, please note that simply having approved plans, a building permit, clearing the site of vegetation or even performing excavation on the property does not satisfy this requirement: there must be actual construction underway on the site.

C. Z-2009-035 Landscape Depot, LLC, owner; Kimberlee F. Parker, agent. Change of zoning on Parcel ID# 10-34-3-0-6 in Section 34 Twp 15 Range 1 East from I-1 (Light Industrial) with covenants to I-1 (Light Industrial) with amended covenants to add a mini-storage facility with outside storage boats, recreational vehicles, etc. (Site Only: 8292 Micklewright Road, Trussville, AL 35173) (ARGO) (3.4 Acres M/L)

Restrictive Covenants: 1. mini-storage buildings shall have neutral (not bright) colors; 2. all lighting shall be directed downward onto the property; 3. the periphery of the outside storage area (for RV's, boats, etc.) shall be planted with a landscape strip as required for parking lots with twelve (12) spaces, said strip to include a minimum three-foot wide row of evergreen plant materials capable of forming a visual screen at maturity and having a minimum height of eighteen (18) inches at the time of planting (except where natural existing vegetation achieves an equivalent screening effect); 4. the landscaping required above must be installed prior to the storing of any recreational vehicles, boats, etc. on the property; 5. the property shall be used exclusively for a retail garden center and landscaping materials business, a mini-storage facility, and outside storage for boats, recreational vehicles, etc.; and, 6. the zoning of this property shall revert back to its previous classification, I-1 (Light Industrial) for a retail garden center and landscaping materials business only, if the landscape strip prescribed hereinabove is not installed within two (2) years. This means that the landscaping described above must be installed as specified on the property, in accordance with plans approved by all appropriate departments and agencies, by the end of the day September 22, 2011. If not, the property will automatically revert; the proposed development will no longer be a permitted use; and a re-zoning of the property will be necessary before any further work can be done on the development in question. Also, please note that simply having approved plans, a building permit, clearing the site of vegetation or even performing excavation on the property does not satisfy this requirement: there must be actual construction underway on the site.

D. Z-2010-011 Bobby and Brenda St. John, owners. Change of zoning on Parcel ID# 37-17-0-0-47.3 in Section 17 Twp 19 Range 5 West from I-2(A) (Industrial) to C-2 (Outdoor Amusement) for compliance for an RV campground. (Case Only: 7000 Prosper Avenue; Hueytown, AL 35023) (ADGER) (6.8 Acres M/L)

Restrictive Covenants: 1. No music or other outdoor activities shall be allowed after 10:00 P.M.; 2. the property owner/operator must submit plans as required by Jefferson County, and comply with all applicable ordinances and requirements of the County, including but not limited to the construction regulations, floodplain regulations, building code, and the requirements of the Jefferson County Department of Health; and, 2. the zoning of this property shall revert back to its original zoning, I-2(A) (Industrial), if all relevant permits, approvals, etc. have not been acquired within two (2) years -- i.e., by the end of the day July 27, 2012. If all necessary plans are not approved and implemented, and all related permits and approvals have not been acquired by that date, the property will automatically revert; the development in question will no longer be a permitted use; and a re-zoning of the property will be necessary before any further work can be done on the development in question.

Motion was made by Commissioner Stephens seconded by Commissioner Brown that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Stephens, Brown, Bowman, Carrington and Knight.

3. Zoning Cases to be heard - FEBRUARY 8, 2011

The following case was recommended for APPROVAL by the Jefferson County Planning & Zoning Commission:

1. Z-2010-031 Eric Von Wright, Tina Marie Wright, and Wallace Ray Glover, owners; Eric Von Wright, agent. Change of zoning on parcel ID# 3-31-0-0-4 in Section 31 Twp 14 Range 3 West from I-3(S) (Strip Mining) to A-1 (Agriculture) for compliance for a mobile home. (Case Only: 2365 Warrior Jasper Road, Warrior, AL 35180) (CORNER) (0.8 Acres M/L)

There was no opposition at the Planning & Zoning Commission hearing.

The following two (2) cases were recommended for APPROVAL WITH CONDITIONS OR MODIFICATIONS by the Jefferson County Planning & Zoning Commission:

2. Z-2010-027 BancorpSouth, owner; Earl H. Tharp, agent. Change of zoning on



parcel ID#'s 28-34-1-3-8.4, 8.5, 8.6, 8.7, 8.8, 8.9, and 28-34-2-0-15.3 in Section 34 Twp 18 Range 2 West from E-2 (Estate) to INSTITUTIONAL-1 for church parking and future expansion. (Case Only: 4657 Caldwell Mill Road, Birmingham, AL 35242) (ALTADENA) (4.6 acres M/L)

Recommended rezoning be contingent upon the submission and approval of a preliminary drainage plan by the County Drainage Engineer and further subject to the following covenants.

1. all aspects of the development pertaining to the crosswalk shall meet the specifications of the Department of Roads and Transportation, including its location, design, construction, signage, striping, signals, etc; and, 2. all construction plans for improvements on this property shall be subject to review and approval by the Department of Environmental Services.

There was no opposition at the Planning & Zoning Commission hearing.

Motion was made by Commissioner Carrington seconded by Commissioner Stephens that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Carrington, Stephens, Bowman, Brown and Knight.

3. Z-2010-030 Mary Ann Smith, owner. Change of zoning on parcel ID# 8-1-1-0-1.2 in Section 1 Twp 15 Range 2 West from I-3 (Industrial) to A-1 (Agriculture) for a mobile home. (Case Only: 3741 Redman Hall Road, Pinson, AL 35126) (BRADFORD) (1.6 Acres M/L)

Recommended covenants:1.The driveway location shall be subject to approval by the Jefferson County Department of Roads and Transportation; and, 2.there shall be no more than one mobile home on the property.

There was no opposition at the Planning & Zoning Commission hearing.

Motion was made by Commissioner Knight seconded by Commissioner Stephens that the above item be included on the Regular Commission Meeting minutes. Voting "Aye" Knight, Stephens, Bowman, Brown and Carrington.

The following three(3) cases were recommended for DENIAL by the Jefferson County Planning & Zoning Commission:

4. Z-2010-023 Robert Warren, Sr., owner. Change of zoning on parcel ID#'s 13-24-4-17-part of 12.5 and part of 12 in Section 24 Twp 16 Range 2 West from R-1 (Single Family) to R-3 (Two-Family) for two (2) two-family dwellings. (Case Only: 1310 6th Street NW; Birmingham, AL 35215) (CENTER POINT) (0.9 Acres M/L)

There was no opposition at the Planning & Zoning Commission hearing.

5. Z-2010-029 Barbara S. Jones, owner; Orlando Welch, agent. Change of zoning on parcel ID# 5-13-0-0-148 in Section 13 Twp 15 Range 5 West from C-1 (Commercial) to C-3 (Commercial) for a lounge. (Case Only: 7570 Highway 78 West, at the corner of Highway 78 and Turner Road; Dora, AL 35062) (DORA) (3.8 Acres M/L)

There was opposition at the Planning & Zoning Commission hearing.

Commissioner Bowman: Concerned about applying different standards given the nearby bars.  
Dan Voketz: Impact of the proposed bar is different.

6. Z-2011-004 Bill, Virginia, and Melanie Renfrow, owners; Jeremy Swallows, agent. Change of zoning on Parcel ID#s 14-4-4-1-40 and 14-4-4-4-2.2 in Section 4 Twp 16 Range 3 West from C-P (Preferred Commercial) and A-1 (Agriculture) to C-1 (Commercial) for a car sales lot and office. (Case Only: 2572 and 2583 Mount Olive Road, Mount Olive, AL 35117) (MOUNT OLIVE) (1.4 Acres M/L)

There was opposition at the Planning & Zoning Commission hearing.

NOTE: ALL PROPERTY OWNERS WITHIN 500 FEET HAVE BEEN NOTIFIED. SIGNS ARE POSTED ON ALL PROPERTIES. ALL ACREAGE IS APPROXIMATE.

Motion was made by Commissioner Brown seconded by Commissioner Stephens that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Brown, Stephens, Bowman, Carrington and Knight.

### III. BOARD OF REGISTRARS

1. Board of Registrars requests approval to temporarily move the polling location of Mountain Brook City Hall (Precinct 4609-56 Church Street, to Emmett O'Neal Library located at 50 Oak Street due to City Hall new construction. The Library is less than ½ mile from City Hall.

2. Board of Registrars requests approval to combine and move the polling location of Sylvan Springs Community Center (Precinct 1505-130 Rock Creek Road, Mulga) and Sylvan Springs Town Hall (Precinct 5502-300 Town Hall Drive, Mulga) to First Sylvan Springs United Methodist Church located at 5524 Birmingham Road, Mulga, AL 35118. This move is to provide more parking, handicapped parking and room in Church Gym for Election. New location is less than one half mile from the two previous locations.

3. Board of Registrars requests approval to change the polling location of Lawson State Community College (Precinct 556H 5611- 1100 9<sup>th</sup> Avenue SW, Bessemer, AL) to Lawson State Community College Community Training Center located at 1094 9<sup>th</sup> Avenue SW, Bessemer. Change is necessary in order to not disrupt class schedules. New location is beside the old location.

4. Board of Registrars requests approval to change the polling location of Vestavia Hills Civic Center (Precinct 4705 – 1973 Merryvale Road, Birmingham) to Vestavia Alliance Church (also called Birmingham International Church) located at 1380 Montgomery Highway, 35216. Change is needed because there are two schools located at the same road intersection as the Civic Center which produces a lot of traffic congestion and a danger to the citizens/students during civic center and school activities. Distance between both locations is less than one mile.

5. Board of Registrars requests approval of contract with International Computer Works for sole source software support for GeoElection software and MapInfo software. One year contract with a two-year renewal provision. Contract has been reviewed with IT and approved by the County Attorney. Contract amount is \$8,216.00 with current available budget funds \$8,300.00.

Motion was made by Commissioner Carrington seconded by Commissioner Bowman that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Carrington, Bowman, Brown, Knight and Stephens.

#### IV. EMA

1. EMA request approval for Horace Walker and David Waters to attend the Essentials of Community Cyber Security & the EOC's Role in Managing Community Cyber Attacks, February 22-24, 2011, Montgomery, AL. Cost: \$555.00 Funds are from EMA's Council approved budget.

2. EMA request approval for Allen Kniphfer to attend the E963: NIMS ICS All-Hazards Planning Section – TTT, January 23-28, 2011. Cost: \$360.97. Funds are from EMA's Council approved budget.

3. EMA request approval of budget document 10000013710 increasing revenue and expenditure budgets by \$500.00. This action will record a donation by Community Awareness Day from EMS Innovations check #10143 dated January 23, 2011.

Motion was made by Commissioner Bowman seconded by Commissioner Brown that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Bowman,

Brown, Carrington, Knight and Stephens.

V. E-911

No Items

Commissioner Knight: Board has been formed and continues to meet.

VI. DISTRICT ATTORNEY/BIRMINGHAM

No Items

VII. PROBATE COURT

No items

VIII. FAMILY COURT

1. Family Court request approval of contract with Gateway to provide domestic violence intervention for juvenile offenders at family court. Contract amount: \$75,000.00 with current available budget \$75,000.00 RFP #14-11 Terms of contract: One year with 2 additional one-year periods, not to exceed three full years.

Motion was made by Commissioner Bowman seconded by Commissioner Brown that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Bowman, Brown, Carrington, Knight and Stephens.

Representative of Family Court: The number of cases have increased 250%.

IX. JUVENILE DETENTION

No Items

X. STATE COURTS

No Items

XI. LAW LIBRARY

No items

XII. ANIMAL CONTROL

1. Animal Control request the approval of invoice from Gardendale Fence & Construction for fence repairs. Invoice amount: \$3,567.00. These funds will come from the approximate \$156,000 held in escrow for BJC Animal Control Services. Contract – Page Six item #17 states: "The amount paid for impoundment of animals shall be separately recorded and the Contractor shall pay such impoundment revenue to the County to be placed in a special escrow

account for improvements to the facility and equipment. Transfer of funds from the escrow account for such purposes must be approved by the President of the County Commission and the Mayor of the City."

Motion was made by Commissioner Bowman seconded by Commissioner Stephens that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Bowman, Stephens, Brown, Carrington and Knight.

XIII COUNTY ATTORNEY

No Items

XIV COMMISSIONER T. JOE KNIGHT

1. District Four Commission Office request the approval of travel expense incurred by Commissioner Joe Knight while attending the ALGTI: Ethical and Legal Issues Seminar in Prattville, AL, January 20-21, 2011. Amount: \$146.98.

Motion was made by Commissioner Bowman seconded by Commissioner Carrington that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Bowman, Carrington, Brown, Knight and Stephens.

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Community Service and Roads and Transportation

Community and Economic Development

A. Resolutions

1. Authorization for the Commission President to sign an amendment to the Public Service Agreement between Jefferson County and Childcare Resources. The purpose of the Amendment is to extend the term of the agreement until June 30, 2011. This project was funded with 100% CDBG funds.

2. Authorization for the Commission President to sign Amendment #4 to the HOME Program Hickory Ridge Development Agreement (Special Needs Rental Housing for the Elderly) between Jefferson County and JCHA Housing and Development Corporation. The purpose of this Amendment is to increase the budget by \$150,000.00 and bring the total budget to \$3,679,341.00 and make technical adjustments. Only federal Department of Energy funds are involved.

3. Authorization for the Commission President to execute a Full Satisfaction of

Mortgage and a Satisfaction and Release of Real Property as Substitution of Security on Mortgage for a property owned by Grace E. Durham at 2724 Mountain Woods Dr., Vestavia Hills, AL 35216. The loan conditions have been met and repaid in full.

Motion was made by Commissioner Knight seconded by Commissioner Bowman that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Knight, Bowman, Brown, Carrington and Stephens.

4. Authorization for the appointment of individuals to the Jefferson County Workforce Investment Board. The following members are recommended for appointment: Ronnie Acker, Lynn Battle, Nolanda Bearden-Hatcher, Chad Brewer, Willie Chriesman, Fenn Church, Dr. Lita Clark, Barry Copeland, Bobby Tom Crowe, Dr. Thomas Ellison, Ed Fields, David Fleming, Flora Hollis, Preston Huddleton, Alesia Jones, Warren Jones, Sheila McCutcheon, Arnold Mooney, Ashanti Slone, Ronnelle Stewart, Melva Tata, And Jack Trimm. These individuals are business representatives and were recommended by the Birmingham Business Alliance.

Commissioner Carrington stated he did not feel that this was a representative sample of businesses and would like a review of how appointments are selected. He would also like membership with term limits. Commissioner Stephens would like to see resumes of prospective appointees.

Commissioner Brown pulled the resolution from the agenda.

5. Authorization for the Commission President to sign the Statutory Worksheet for the Fiat EDA/CDBG RFL Loan Project. The Fiat EDA/CDBG RFL Loan Project does not affect any Statutes, Executive Orders, or Regulations listed at 24 CFR, therefore the project converts to exempt status.

Motion was made by Commissioner Knight seconded by Commissioner Bowman that the above item be included on the Regular Commission Meeting agenda. Voting “Aye” Knight, Bowman, Brown, Carrington and Stephens.

#### B. Staff Development

6. Travel Request for Lynn Smith to attend the NSP Problem-Solving Conference in Atlanta, Georgia on February 8 - 10, 2011. The cost is \$372.38 and will be paid with 100 % federal funds and is required by HUD.

7. Travel Request for Cynthia Daniels to attend the Government Finance Officers Association of Alabama Annual Conference in Hoover on February 16 - 18, 2011. The cost is \$275.00 for registration only and will be paid with 100% federal funds.

Roads and Transportation

Motion was made by Commissioner Bowman seconded by Commissioner Knight that the above items be included on the Regular Commission Meeting agenda. Voting "Aye" Bowman, Knight, Brown, Carrington and Stephens.

C. Road Blocks & Issues –

8. The following are request from various Utility Companies to locate their facilities on Jefferson County rights-of-way:

- o Warrior River Water Authority to install 3,050' of water main along Toadvine Cemetery Road and Earley Road in the Toadvine/Adamsville area

- o Birmingham Water Works to install 560' of water main along Happy Top Road in the Morris area

Motion was made by Commissioner Knight seconded by Commissioner Bowman that the above item be included on the Regular Commission Meeting agenda. Voting "Aye" Knight, Bowman, Brown, Carrington and Stephens.

D. Staff Development –

9. 5450/5500/5600 – Travel Request for the following Employees to attend the Alabama Vegetation Management Annual Meeting on March 1-2 in Tuscaloosa, AL in the amount of registration costs only at \$75.00 each for a total of \$ 1,650.00. Travel is for Continuing Education Units "CEU's" needed to renew employees Herbicide License for 2011

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|---------------------|--------------------|------------------|
| a. Gary Cochran     | b. Jeff Williams   | c. Robert Eaton  |
| d. Jeff Corley      | e. Roger Gossett   | f. Barry Isbell  |
| g. Michael Mitchell | h. Robert Carroll  | i. Robert Ryan   |
| j. Chris Hayes      | k. Adam Laney      | l. Brett Goodwin |
| m. Ronald Greer     | n. Jeremy McAlpine | o. Lee Baldwin   |
| p. David Reynolds   | q. Charles Barlett | r. Gary Mayfield |
| s. Shawn Cato       | t. Wes Kilgore     | u. Michael Crane |

v. Billy Bowman

Motion was made by Commissioner Bowman seconded by Commissioner Knight that the above item be included on the Regular Commission Meeting agenda. Voting “Aye” Bowman, Knight, Brown, Carrington and Stephens.

Commissioner Carrington asked Commissioner Stephens for a report regarding how much “required training” has cost in the last 12 months and how many “man years” have been lost due to employees being on training.

10. 5500 – Travel Request for Michael Mitchell to attend the 2011 International Society of Arboriculture – North American Tree Conference on February 20-23, 2011 in Savannah, Georgia in the amount of \$861.28. Travel is for Continuing Education Units "CEU's" needed to renew employees certification to the International Society of Arboricultural for 2011

11. 5600 – Travel Request for Billy Bowman to attend the 2011 International Society of Arboriculture – North American Tree Conference on February 20-23, 2011 in Savannah, Georgia in the amount of \$940.28. Travel is for Continuing Education Units "CEU's" needed to renew employees certification to the International Society of Arboricultural for 2011

Motion was made by Commissioner Knight seconded by Commissioner Bowman that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Knight, Bowman, Brown, Carrington and Stephens.

E. Expenditures Exceeding \$5,000.00 – 2601 Fleet Items

12. \$56,924.98– McPherson Oil Fuel Invoice NP28283647 for the week of 01/10/2011-01/16/2011. Fuel average cost is \$2.69 per gallon per the invoice.

13. \$25,646.50 – Renewal of annual subscription to AssetWorks Incorporated for Fleet Focus FA Software maintenance and support, SAP cart# 1000150794. Account Information: 1000000000-2601-514950-IS00, available amount of \$30,305.56

14. \$68,636.68 - McPherson Oil Invoice NP28346771 for the week of 01/17/2011-01/23/2011. Fuel average cost is \$2.72 per gallon per the invoice.

15. \$5,715.00 – Replacement diesel engine for C051502, Fleet service truck, Vendor: Jasper Engines. Account Information: 1000000000-2601-522160-IS00, available amount of \$403,346.84



Motion was made by Commissioner Bowman seconded by Commissioner Stephens that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Bowman, Stephens, Brown, Carrington and Knight.

F. Agreements –

16. 5100 – Construction Supplemental Agreement Number 4 between Jefferson County Commission and the Alabama Department of Transportation for Project No. STPBH-9802(), Project Reference No. 100007628, Jefferson County TOPICS, Phase VII, Intersection Improvements. Agreement provides for the extension of the Null and Void date to be January 17, 2015, the project will be financed by 80% Federal Funds and 20% Jefferson County Funds.

Motion was made by Commissioner Knight seconded by Commissioner Bowman that the above item be included on the Regular Commission Meeting agenda. Voting “Aye” Knight, Bowman, Brown, Carrington and Stephens.

Commissioner Knight asked for the locations of the improvements. Wayne Sullivan named all but one of the locations. Commissioner Knight requested that locations be provided in the future.

G. Other Business –

17. 5300 – Resolution to pay the Judge of Probate – Bessemer Cost Bill 44067 01 – in the matter of Condemnation Jefferson County v. Jeff Wise, et al. Tract 10B – Morgan Road Widening Project, Project No. STPBH-7002(600) in the amount of \$9,465.94 (Award/Court Cost), also attached is the Unusual Demand for approval.

Motion was made by Commissioner Stephens seconded by Commissioner Bowman that the above item be included on the Regular Commission Meeting agenda. Voting “Aye” Stephens, Bowman, Brown, Carrington and Knight.

County Attorney:

No Items Submitted

Office of Senior Services

H. Unusual Demand

18. Commission approval to reimburse William Voigt in the amount of \$278.93 for the purchase of printer cartridges and office supplies.

I. Agreements

19. Commission to approve a service contract between Jefferson County Office of Senior Citizens and Woodbury Products d/b/a DHP in the amount of \$58,100.00 using grant funds from grant 1\*168 to deliver incontinent supplies to Alabama Cares recipient.

Motion was made by Commissioner Bowman seconded by Commissioner Stephens that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Bowman, Stephens, Brown, Carrington and Knight.

Commissioner Carrington asked about the purchase of items with County credit cards. Commissioner Stephens said the County policy regarding County credit cards is changing. Commissioner Carrington asked who has a County credit card and why. Darryl Tavel stated that General Services, Purchasing and Cooper Green Mercy Hospital had County credit cards to be utilized when making purchases out of the ordinary course of business.

Office of Commissioner Sandra Little Brown

No Items Submitted

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#### ADMINISTRATIVE SERVICES

1. Resolution authorizing the Commission President to execute an amendment to the agreement between Jefferson County Commission and AMI Risk Consultants, Inc. for actuarial services to determine the reserves needed for the County's self-insurance programs, i.e., health, workers' compensation and general liability. Budget available is \$15,000.00; cost of amended contract is \$4,500.00.

2. Travel request for RayShon M. Williams to attend Samford Job Fair in Birmingham, Alabama on March 3, 2011. Cost: \$60.00 Registration only. (County under 1981 Consent Decree requiring attendance at job fairs)

Motion was made by Commissioner Brown seconded by Commissioner Knight that the above items be included on the Regular Commission Meeting agenda. Voting “Aye” Brown, Knight, Bowman, Carrington and Knight.

Critical Needs:

3. There are a total of Five (5) critical needs requests as follows:  
One (1) Administrative Assistant I – Community & Economic Development      Fill

One (1) Senior Administrative Analyst – Community & Economic Development    Fill  
One (1) Human Resources Planner – Community & Economic Development    Replacement  
Two (2) Human Resources Planners – Community & Economic Development    Replacement

All of the positions referenced above are funded (100 %) by the WIA Grant yearly. If at any time the County is ineligible to receive grant funds for these positions, the positions will terminate. Also, the Senior Administrative Analyst and Human Resource Planner positions are regular and provisional requests to fill the positions.

Motion was made by Commissioner Brown seconded by Commissioner Bowman that the above item be included on the Regular Commission Meeting agenda. Voting “Aye” Brown, Bowman, Carrington, Knight and Stephens.

Personnel Board:

4.     Travel request for Cynthia Holiness to attend the Government Finance Officers Association of Alabama's 27<sup>th</sup> Annual Conference held in Hoover, Alabama on February 16, 2011. Cost: \$275.00 Registration only.

Motion was made by Commissioner Brown seconded by Commissioner Bowman that the above item be included on the Regular Commission Meeting agenda. Voting “Aye” Brown, Bowman, Carrington, Knight and Stephens.

County Attorney:

No Items Submitted.

Environmental Services:

No Items Submitted.

Other:

5.     Resolution to give thirty (30) day written notice of termination of contract between Jefferson County, Alabama and Trovata Digital Media.

6.     A resolution to fix the salary of the District 5 Appointed Administrative Secretary at an amount ~~not to exceed~~ up to a maximum of \$40,000.00

Motion was made by Commissioner Bowman seconded by Commissioner Stephens that the above items be included on the Regular Commissioner Meeting agenda. Voting “Aye” Bowman, Stephens, Brown, Carrington and Knight.

7. Approval of January 18, 2011 Committee Meetings Minutes.

Motion was made by Commissioner Bowman seconded by Commissioner Stephens that the above item be approved. Voting "Aye" Bowman, Stephens, Brown, Carrington and Knight.

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Commissioner Bowman: February is Black History Month.

Commissioner Brown: The critical needs committee will meet after Regular Commission Meeting at 11:00 a.m.

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