

**JEFFERSON COUNTY COMMISSION
DRAFT**

DATE: October 11, 2011

TIME: _____

I. ROLL CALL

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

September 27/28, 2011

V. PRESENTATION

From Deborah Byrd Walker, Chairman - Jefferson County Economic & Industrial Development Authority

VI. PUBLIC HEARING

Land Planning: Beverage Case: B-2011-005 Sayre Bar & Grill, LLC; Janice Sides Hollis, member/operator/applicant; for an on-premise Lounge Retail Liquor License; Shady Grove

VII. RESOLUTIONS

Administrative Services - Commissioner Carrington

1. Resolution to approve the appointment of Raymond Gottlieb to the Jefferson County Economic & Industrial Development Authority beginning November 1, 2011 and ending October 31, 2015.
2. Resolution to move the Minute Clerk position from Commission Support to the County Attorney.

Personnel Board

3. Resolution to acknowledge an agreement with Perceptive Software to provide an update of the Image Now software in the amount of \$5,400. (current budget \$5,400)

Finance and IT - Commissioner Stephens

4. Resolution to approve the appointment of Jack Cagle to serve on the Minor Height Fire District Board of Trustees for a five-year term ending September, 2016.
5. Resolution to approve the appointment of Steve Russ to serve the unexpired term of Norma Huguley on the Mt. Olive Fire District Board of Trustees ending June, 2012.

Finance

- 6. Approval of the Unusual Demands report.
- 7. Resolution authorizing execution of an agreement with Warren, Averett, Kimbrough & Marino, LLC to provide auditing services for FY2011 in the amount of \$691,000. (remaining budget \$114,000)
- 8. Resolution authorizing execution of an agreement with Cavanaugh MacDonald Consulting LLC to provide actuarial services for health care benefits provided through its post-employment benefits plan in the amount of \$24,000. (remaining budget \$90,000)
- 9. Resolution authorizing execution of an agreement with Engineering Service Associates, Inc. to provide engineering services for the landfill financial assurance determination for FY2010-2011 in the amount of \$15,388.80. (remaining budget \$74,611.20)
- 10. Resolution to establish the appointed “at will” position of Chief County Auditor which shall be compensated at a bi-weekly salary to be determined at a later date.
- 11. Resolution to establish the appointed “at will” position of Director of Capital Structure and Investments which shall be compensated at a bi-weekly salary to be determined at a later date.

Budget Management

- 12. Approval of Staff Development report.

Multiple Staff Development

Cooper Green Mercy Hospital - 3 participants	
Daketha Fancher	\$200.00
Patricia Johnson	\$200.00
Eva Dancy	\$200.00
Fetal Monitoring Workshop	
Birmingham, AL – May 4-5, 2011	
E-911 - 4 participants (paid with E911 funds)	
Marsha Allen	\$1,086.74
Howard Summerford	\$1,086.74
Jeff Dempsey	\$1,086.74
Michael G. Lee	\$1,086.74
NENA 911 Conference & Training	
Gulf Shores, AL – October 16-19, 2011	

Individual Staff Development

Board of Equalization	
Robin Henderson	\$100.00
Alabama Assn. of Assessing Officials Conference	
Orange Beach, AL – August 23-26, 2011	
Personnel Board (For Information Only)	
Tiffany Owens	\$125.00
University of North Alabama Career Event	

Florence, AL – October 11, 2011

Office of Senior Citizen Services
Dedra H. Lewis \$217.87
2011 AIRS Certification for I & R Specialist
Atlanta, GA – October 19-20, 2011

Office of Senior Citizen Services
Eloise Staples \$450.00
AARC 2011 Annual Training Conference
Point Clear, AL – October 22-26, 2011

13. Approval of Request for Certification report.

Family Court - Clerk's Office
Administrative Assistant II - 2 positions
Economic Development
Administrative Assistant I - 3 positions
Administrative Analyst
Human Resource Planner - 2 positions

Purchasing

14. Approval of Purchasing Minutes for week of 9/15/11 - 11/4/11 and 09/22/2011- 09/28/2011.

Revenue

15. Resolution authorizing execution of an agreement with Ingenuity to process online renewals for automobile and boat registrations in the amount of \$4,800.

Information Technology

16. Resolution authorizing execution of Amendment No. II to the agreement with Decision Support, LLC to provide annual maintenance support for mainframe user report writer EZSPEC - USRA InfoSuite software for FY2011-2012 in the amount of \$29,222.33.
17. Resolution authorizing execution of Amendment No. 1 to the agreement with Sayers to provide annual maintenance of the Citrix software used to support remote users such as title companies and law firms to access County data for FY2011-2012 in the amount of \$7,894.74.
18. Resolution authorizing execution of Amendment No. 1 to the agreement with Dell Marketing , LP to provide annual maintenance for LANDesk Enterprise suite and antivirus manager maintenance and support for FY2011-2012 in the amount of \$42,405.

Treasurer

19. Resolution to approve designated depositories for the Treasurer's Office for FY2011-2112: Alamerica Bank, Bryant Bank, Citizens Trust Bank, BB&T, BBVA, First Commercial Bank, First Financial Bank, National Bank of Commerce, Pinnacle Bank, ServisFirst Bank, Regions Bank, Union State Bank and Wells Fargo.

Tax Collector

- 20. Resolution to reassign Donna Lacy, Accounting Assistant II from the Treasurer's Office to the Tax Collector-Bessemer Division Office.
- 21. Resolution to implement the reclassification of a Tax Collector position from Senior Accountant to Principal Accountant per Personnel Board.

Health and General Services - Commissioner Bowman

No resolutions or agreements.

Land Planning - Commissioner Knight

Non-Departmental

- 22. Resolution to amend the agreement with Jefferson County Board of Education (Erwin High School/Center Point High School) to extend the terms to September 30, 2012.

Land Planning & Development Services

- 23. Covenants have been filed on the following rezoning case: Z-2009-018 Bobby Jack Peebles, Jr., owner; A-1 to Institutional-2 for an assisted living facility; Shady Grove.

Board of Registrars

- 24. Resolution to approve changes to the following polling locations:
 - (a) Homewood Satellite Courthouse (Precinct 5512) to Homewood Senior Center
 - (b) Concord Highland Baptist Church (Precinct 1507) to Union Hill Baptist Church
 - (c) Woodrow Wilson Elementary School (Precinct 6013) to Bush Hills Academy
 - (d) Vestavia Alliance Church (Precinct 4705) acknowledge name change to Birmingham International Church

Emergency Management Agency

- 25. Resolution to acknowledge an agreement with U.S. Department of the Interior - U.S. Geological Survey to provide for installation and operation of a continuous record streamflow gaging station on an unnamed tributary to Village Creek in the amount of \$26,950. (current budget \$26,950)

Family Court

- 26. Resolution authorizing execute an agreement with the Alabama Department of Human Resources to provide Title IV-D Child Support services for Fiscal Year 2011-2012 at the estimated cost of \$407,126.92. (66% reimbursed estimated to be \$307,644)
- 27. Resolution authorizing execution of a grant agreement with the Alabama Department of Youth Services in the amount of \$73,000.00. These funds shall be used for nonresidential, community based interventions for Jefferson County youth who would otherwise be committed to the Department of Youth Services.

Animal Control

- 28. Resolution authorizing payment to Hasting Heating & Air-Conditioning for purchase and installation of a Carrier 3-ton split gas up flow system in the cat care areas of the BJC Animal Control building in the amount of \$5,785 - from the Animal Control Escrow Account.
- 29. Resolution to approve the extension of the month-to-month animal control agreement with Birmingham Jefferson Animal Control, Inc. an additional thirty days.

E-911

- 30. Resolution authorizing execution of an agreement with Intergraph Corporation-Security, Government & Infrastructure Division to provide software maintenance on the E 911 CAD System for FY2011-2012 in the amount of \$65,712.

Roads and Transportation - Commissioner Brown

Community & Economic Development

- 31. Resolution to correct the National Emergency Grant funding agreement resolution amount with the City of Birmingham from \$1,873,809.25 to \$1,875,170.25 (DOL funds).
- 32. Resolution authorizing execution of a Full Satisfaction of Mortgage for property owned by Anthony M. Nudo.
- 33. Resolution authorizing execution of a Full Satisfaction of Mortgage for property owned by Stacye F. Fraser.
- 34. Resolution authorizing execution of a Full Satisfaction of Recorded Lien for Pamela Y. and Hubert Garrett, Sr.
- 35. Resolution authorizing execution of an agreement with CTB/McGraw Hill to provide TABE test materials and scoring services for assessment of WIA participants in an amount not to exceed \$53,000 - federal funds.

Roads & Transportation

- 36. Resolution to approve street maintenance acceptance:
 - (a) Rosser Cove - portion of Rosser Loop Drive & portion of Brandon Way - Phase 2
 - (b) Rosser Cove - portion of Bradford Lane - Phase 3
 - (c) Rosser Cove - Rosser Trail & portion of Rosser Loop Drive - Phase 4
- 37. Resolution authorizing execution of Supplemental Agreement No. 1 with ADLOT to change the null and void date from January 17, 2011 to January 17, 2015 on the construction agreement for the Morgan Road Widening Project.
- 38. Resolution authorizing execution of an Subdivision Surety Deposit Agreement with Rayburn Sticklin for a driveway installation on Lot 2 - K. Richardson's Addition to Mt. Olive.
- 39. Request from AT&T to locate their facilities on Jefferson County rights-of-way.

Office of Senior Citizen Services

- 40. Resolution to accept funds from the Alabama Department of Seniors Services in the amount of \$294,758 (\$265,282-State – \$29,476-local in-kind match) to train 26 older adults for reentry in the job market.
 - 41. Resolution authorizing execution of a Senior Community Service Employment Program (SCSEP) Sponsor Agreement with Senior Service America, Inc. in the amount of \$708,310 (\$626,228-federal – \$82,082 local in-kind match) to offer paid community service and training as an entry into productive work for 76 senior workers.
 - 42. Resolution authorizing execution of an agreement with Alabama Department of Senior Services to provide fiscal administration of the Title V funds to pay salaries, FICA and Workman's Compensation Insurance for the approximately 26 older individuals employed by different host agencies throughout Jefferson County in the amount of \$132,136.50. (\$118,932 is federal funding with \$13,204.50 being non-federal)
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County Attorney

- 43. Resolution to deny the vehicle damage claim of Cooper Wright.
 - 44. Resolution to approve the vehicle damage claim of USAA Insurance Co., as Subrogee of George Myhand in the amount of \$2,451.85.
 - 45. Resolution authorizing settlement of the lawsuit styled Janet Brewer v. Jefferson County in the amount of \$9,000.
 - 46. Resolution supporting the recognition of the General Retirement System by the Personnel Board of Jefferson County as a distinct jurisdiction.
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VIII. NEW BUSINESS

JEFFERSON COUNTY ZONING HEARING WILL BE HELD AFTER COMMISSION MEETING