

**JEFFERSON COUNTY COMMISSION  
DRAFT**

**DATE:** July 26, 2011

**TIME:** \_\_\_\_\_

**I. ROLL CALL**

**II. INVOCATION**

Pastor Bruce McCartney - Flint Hill Baptist Church

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF MINUTES**

July 12, 2011 and July 21, 2011

**V. RESOLUTIONS**

**Commissioner Bowman**

1. Resolution to approve the appointment of Brenda Watkins to serve an unexpired term on the Vacation Leave Bank Committee beginning upon approval and ending September, 2012.

**Cooper Green Mercy Hospital**

2. Resolution authorizing execution of an agreement with Intersystem Corporation to provide maintenance and support for Cache Entree with Shadow Server subscription software updates and technical support for the period March 1, 2011 - February 28, 2012 in the amount of \$8,812.50. (available budget \$8,812.50)

**General Services**

3. Resolution authorizing execution of Amendment No. 1 to the agreement with Rapiscan Systems to provide maintenance and repair of ten electronic scanners for the period April 1, 2011 - March 31, 2012 in the amount of \$41,054. (available budget \$62,265)

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**Commissioner Brown**

**Community & Economic Development**

4. Resolution authorizing execution of an agreement with CE Associates to provide engineering services in connection with the Edgewater Community Park Project in the amount of \$29,600 - federal funds.

5. Resolution authorizing execution of a modification to the agreement with Engineering Service Associates for the Gardendale New Castle Park Improvements Project to extend the completion date from July 27, 2011 to March 20, 2012 at no additional cost.
6. Resolution authorizing Amendment No. 1 to the agreement with Greater Birmingham Habitat for Humanity, for the volunteer based housing rehabilitation program in support of the Build-A-Thon 2011 agreement, to insert language to meet the requirements of the County Finance Department.
7. Resolution authorizing execution of an agreement with Greater Birmingham Habitat for Humanity for creation of a volunteer-based housing rehabilitation program which will provide needed repair of homes for 15 qualified lower income homeowners in the amount of \$150,000 - federal funds.
8. Resolution approving Program Year 2011 CDBG, ESG and HOME application to the HUD in the amount of \$3,316,752 (grant funds \$2,847,719 - in-kind match \$204,033 - program income \$265,000). No cash match is required.

**Roads & Transportation**

9. Request from various utility companies to locate their facilities on Jefferson County rights-of-way: AT&T, Graysville Gas and Alabama Gas Corporation.
10. Resolution authorizing execution of Amendment No. 2 to the agreement with Ceres Environmental Services, Inc. to extend completion of right-of-way debris removal and disposal services from July 12, 2012 to July 27, 2012.

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**Commissioner Carrington**

**Human Resources**

11. Resolution authorizing execution of an agreement with Ingenix, Inc. for aggregation and filing services for the 2010 and 2011 retiree plans in the amount of \$46,000. (available budget \$489,975.26)

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**Commissioner Knight**

12. Resolution to provide funding in the amount of \$81,000 for security at County courthouses, including Domestic Relations, Civic and Criminal Court (Birmingham and Bessemer) through September, 30, 2011.
13. Resolution to investigate contracting with municipalities, cities, etc. for the use of County equipment and personnel for roadway maintenance to include costs for the services and consideration of time to carry out these services due to limited County employees.

**Land Planning & Development Services**

14. Resolution authorizing execution of a Memorandum of Understanding with the Alabama Cooperative Extension System regarding educational components of the County's NPDES storm water permit.

**Youth Detention**

15. Resolution to approve request from Marshalene Byrd to waive the 90 day requirement for sick leave conversion.

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**Commissioner Stephens**

**Finance**

16. Approval of the Unusual Demands report.
17. Resolution authorizing the Director of Finance to prepare poll worker, canvassing board and poll site rental checks for the two special primary elections to be held on August 30, 2011 and subsequent elections to be held on October 11 and November 29, 2011.
18. Resolution authorizing execution of an agreement with Barry J. Goss to provide fiscal and financial consulting services for a one year period in an amount not to exceed \$90,000 annually (\$25,000 for FY2010/2011).
19. Resolution authorizing execution of an addendum to the agreement with FTI Consulting to provide additional financial consulting services beginning upon approval and ending upon completion of the services.
20. Approval of Staff Development report.

Multiple Staff Development

Board of Equalization (5 participants)

Robert Rogers	\$ 803.30
Donald McAlister	\$1,024.43
Jane Mardis	\$1,024.43
Mike Callahan	\$1,024.43
Melissa Cosby	\$ 803.30
Alabama Assn. of Assessing Officers Conference Orange Beach, AL - August 23-26, 2011	

E-911 (3 participants)

Michael G. Lee	\$1,711.40
Jon Lord	\$ 895.74
Don Melton	\$ 894.24
MTUG Training for Executive Board & Annual Business Meeting APCO Conference to Evaluate 911 Equipment Philadelphia, PA - August 7-12, 2011	

Family Court (18 participants)

Registration 18 participants \$50 each	\$900.00
Steven Vance Registration Only	
Mandy Vance Registration Only	
Anna Sparks	\$279.70

Monique Campbell	\$279.70
Rodney Reese	\$279.70
Neal Resmondo	\$279.70
Jeff McGee	\$279.70
Carrie Hill	\$279.70
Adrilisa Steele	\$279.70
Tiffany Roper	\$279.70
Kim McAdory	\$279.70
Harold Dickinson	\$279.70
Marsha Wright-Carter	\$279.70
Racquel Lynch	\$279.70
Beth Cardwell	\$279.70
Lakita Hall-Wright	\$279.70
Rebecca Snoddy	\$279.70
Gwen Reasor	\$279.70
2011 Annual JPO Conference	
Tuscaloosa, AL - August 17-19, 2011	

Individual Staff Development

Emergency Management Agency	
Allen Kniphfer	\$1,163.52
Homeland Security Hearing	
Washington, D.C. - July 7-9, 2011	
General Services	
Jeff Smith	\$1,587.30
The Election Center Workshop/Certification	
San Antonio, TX - August 15-20, 2011	
Revenue	
Bruce Thompson	\$1,102.00
Tax Audits	
Atlanta, GA - September 11-16, 2011	

21. Approval of Budget Transaction report.

(1) Non-Departmental    \$1,000,000

Increase the legal budget to cover legal expenses due and additional legal fees for the remainder of FY2011. Additional funds from reserve.

(2) Tax Assessor - Bessemer    \$0

Add two (2) Administrative Assistant II (Gr. 13) positions and one (1) Network System Adm I (Gr. 28) position. Positions will be funded 100% by the State.

(3) General Services    \$21,801

Add purchasing memorandum to purchase network switches for Bessemer Annex 5th-7th floors.

For Information Only

Personnel Board \$0

Delete an Assessment & Development Specialist (Gr. 27-Step 3) and add a Training Advisor (Gr.29-Step 1). Annual difference \$0

**Purchasing**

22. Approval of Purchasing Minutes for week of 6/30/11 - 7/6/11 and 7/7/11 - 7/13/11.

**Information Technology**

23. Resolution authorizing execution of Amendment No. 1 to the agreement with Dell Marketing LP to modify scope of services to incorporate additional Symantec licenses in the amount of \$8,095.36. (remaining budget \$49,626)
24. Resolution authorizing execution of Amendment No. 1 to the agreement with Decision Support LLC to provide upgrade to EZSpec reporting tool software licenses from the mainframe production and development servers to the new Libra CS450 servers in the amount of \$8,950. (remaining budget \$4,863.20)

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**County Attorney**

25. Resolution consenting to issuance of bonds by the Medical Clinic Board of the City of Birmingham for the benefit of the University of Alabama Health Services Foundation.
26. Resolution to deny the personal injury claim of Patricia Pettiford.
27. Resolution to deny the vehicle damage claim of Erick Greene.

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**VI. NEW BUSINESS**

**JEFFERSON COUNTY COMMISSION MEETING WILL BE HELD IN BESSEMER**