

**JEFFERSON COUNTY COMMISSION
DRAFT**

DATE: April 12, 2011

TIME: _____

I. ROLL CALL

II. INVOCATION

Dr. Bryan Gunn, Administrative Pastor - Shades Mountain Baptist Church

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

March 22, 2011

V. PUBLIC HEARING

To consider adoption of the following:

- (a) Electrical Code of Jefferson County, Alabama 2011
- (b) Plumbing Code of Jefferson County, Alabama, 2009
- (c) Fuel Gas Code of Jefferson County, Alabama, 2009
- (d) Building Code of Jefferson County, Alabama, 2009

VI. PRESENTATION

From FTI Consulting

VII. RESOLUTIONS

Commissioner Bowman

1. Resolution to allow the non-profit organization " My Brother's Closet -My Sister's Truck" to utilize the 2121 Building and the Central Laundry for storage of donated clothes for their annual clothing drive from April 1 - May 2, 2011.

Cooper Green Mercy Hospital

2. Resolution authorizing execution of an agreement with Steris Company to provide comprehensive services and preventive maintenance on all Steris medical equipment parts for the period March 1, 2011 - February 29, 2012 in the amount of \$29,192. (budget available - \$70,000)
3. Resolution authorizing execution of an agreement with Alabama Card Systems, Inc. to provide annual maintenance support for the data card systems and printers used to process credit cards for the period October 1, 2010 - September 30, 2011 in the amount of \$13,413.12. (budget available - \$13,414.12)
4. Resolution authorizing execution of an agreement with Diagnostic Health MRI of Gadsden, Inc., d/b/a Highlands Diagnostic Center to provide diagnostic services as medically necessary for a period of one year, beginning upon execution, in an amount not to exceed \$65,000. (budget available - \$108,899.66)

5. Resolution authorizing the transfer of \$43,796.88 to the General Fund from the Cooper Green Hospital Fund to reimburse General Services for security in the Emergency Room due to renovations.
6. Resolution authorizing execution of an agreement with George Washington Carver High School for CGMH to provide clinical observation experience for students.

General Services

7. Resolution authorizing execution of Amendment No. 1 to the agreement with Lerch Bates & Associates to provide basic elevator consulting services and to provide annual elevator certification inspection services both for the period January 1, 2011 through December 31, 2011 in the amount of \$50,705. (budget available - \$149,728.23)
 8. Resolution authorizing execution of an agreement with the City of Fairfield to provide election services for Municipal Election to be held on May 10, 2011 in the amount of \$9,966 - revenue.
 9. Resolutions to approve the requests to waive the 90-day requirement for sick leave conversion for the following: Danny Collier, Rickey Childers and Jimmy Nix.
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Commissioner Brown

Community & Economic Development

10. Resolution authorizing execution of a Cooperation Agreement with Bessemer Utilities for the West Highland Water Line Project in the amount of \$200,000 - CDBG funds.
11. Resolution to award the Midfield Library Expansion Project to low bidder, Syms Construction Company in the amount of \$149,500 - CDBG funds.
12. Resolution authorizing execution of application, certifications and documents to the Alabama Department of Economic & Community Affairs (ADECA) for 2011 State Emergency Shelter Grant funds in the amount of \$113,300.
13. Resolution authorizing execution of a WIA Adult Individual Training Account Agreement with Asbestos Workers Local 78 to provide occupational training at a cost of \$6,058 per student. (WIA funds)
14. Resolution authorizing execution of a WIA Dislocated Worker Individual Training Account Agreement with Asbestos Workers Local 78 to provide occupational training at a cost of \$6,058 per student. (WIA funds)

Roads & Transportation

15. Resolution authorizing the transfer of County units (A008303, A028301, A028307, B068309, C028308, and C038303) from General Services-Communications to Information Technology.
16. Resolution for payment of acquisition costs from Tract No. 26 for the Morgan Road Widening Project in the amount of \$45,500.

17. Resolution to approve the request from Rondall Cole to waive the 90-day requirement for sick leave conversion.
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Commissioner Carrington

No resolutions or agreements.

Commissioner Knight

18. Resolution to proclaim the week of April 24 - 30, 2011 as National Medical Laboratory Professionals Week.

Board of Registrars

19. Resolution authorizing execution of an agreement with International Computer Works for sole-source software support for GeoElection and MapInfo software in the amount of \$8,216 and to rescind Resolution No. Feb-8-2011-76 at MB: 161; PG: 249. (current budget - \$8,300)

Emergency Management Agency

20. Resolution to acknowledge the Interagency Hazardous Materials Public Sector Training and Planning Grants agreement with the Alabama Emergency Management Agency in the amount of \$37,500 (\$30,000-federal funds; \$7,500-match funds).

District Attorney - Birmingham

21. Resolution authorizing execution of an agreement and an amendment to the agreement with Kylie Fitts Jernigan, Deputy District Attorneys to forward County compensation/benefits to the Office of Prosecution Services.
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Commissioner Stephens

22. Resolution to approve the appointment of Beatrice Wilson Jones to fill the unexpired term of Earl Sanders on the Forestdale Fire District Board ending September, 2014.

23. Resolution to approve the request from Wayne Sullivan, Roads & Transportation to waive the 90-day requirement for sick leave conversion.

24. Resolution to reduce the work week of employees classified as non-exempt pursuant to Fair Labor Standards Act.

25. Resolution to close the satellite courthouses.

Finance

26. Resolution authorizing distribution of road tax collected (\$7,429,321.86) to appropriate municipalities for fiscal year ending September 30, 2010.

27. Resolution authorizing payment of Business Privilege Tax to the appropriate tax jurisdictions for fiscal year ending September 30, 2010 in the amount of \$6,973,810.92.
28. Approval of the Unusual Demands report.
29. Resolution to approve disposal of fixed assets.
30. Approval of Staff Development report.

MULTIPLE STAFF DEVELOPMENT

Commission (2 Participants)

Pascal Caputo	\$145.53
Walter Jackson	\$ 88.53
Montgomery - Legislative Session	
Montgomery, AL - March 8-9, 2011	

Community and Economic Development (2 Participants)

Joel Knight	\$1,383.93
Ron Having	\$1,383.93
University of Alabama College of Continuing Studies (Environmental)	
Tuscaloosa, AL - July 25-28, 2011	

Land Development (28 Participants)

28 Land Development Employees	\$2,800.00
Home Builders Association of Alabama QCI CE Class	
Pelham, AL - November 16, 2010 (Travel Prior to Commission Approval)	

INDIVIDUAL STAFF DEVELOPMENT

Commission

T. Joe Knight	\$67.45
Center of Government Services Conference	
Prattville, AL - March 24-25, 2011	

Human Resources

Herman Davis	\$25.00
Jefferson State Job Fair	
Birmingham, AL - April 12, 2011	

Herman Davis	\$10.00
Jefferson State Job Fair	
Hoover, AL - April 5, 2011	

Revenue

Edgar Woodis	\$1,627.75
Audit Bunzl Distribution & Treadwell Restaurants of AL, LLC	
St. Louis & Springfield, MO - June 18-24, 2011	

Roads and Transportation

Gregory Mike Key	\$586.00
IRWA Chapter 24 - Course 801: United States Land Titles	
Montgomery, AL - May 19-20, 2011	

Personnel Board (For Information Only)	
Tiffany Owens	\$25.00
Jefferson State General Job Fair	
Birmingham, AL - April 12, 2011	
Tiffany Owens	\$25.00
Lawson State Community College Spring Career Event	
Birmingham, AL - March 9, 2011	
Cynthia Holiness	\$1,850.42
Association of Government Accountants Professional	
Development Conference	
Atlanta, GA - July 9-13, 2011	

31. Approval of Budget Transaction report.

A. POSITION CHANGES AND/OR REVENUE CHANGES

1. Cooper Green Mercy Hospital

Delete a Special Care Unit Aide (Gr. 6) and add a Housekeeping Asst. (Gr. 5). Annual savings \$1,241.

2. Roads & Transportation \$26,427.34

Increase revenues and expenditures to record an 80% reimbursement from the Alabama Department of Transportation for the purchase of additional right-of-way for the Morgan Road Widening Project.

3. Cooper Green Mercy Hospital \$10,000

Shift funds from salary-other to contracted staff-other to pay temporary staffing.

4. Cooper Green Mercy Hospital \$43,796.88

Shift funds from Cooper Green Hospital other outside services account to General Services salary overtime account in order to provide sufficient security in the Emergency Room due to renovations.

B. FOR INFORMATION ONLY

Personnel Board

Delete a part time Administrative Assistant I (Gr. 10) in Department 1720 & add a part time Administrative Assistant I (Gr. 10) in Department 1765. Annual difference \$0.

Sheriff's Office \$1,000,000

Shift funds from the Sheriff's operating budget to Non-Departmental - Tasc Public Safety. (approved on March 15, 2011 Committee agenda)

32. Approval of Request for Certification report.

Coroner/Medical Examiner

Morgue Technologist - 2 positions

Cooper Green Mercy Hospital - Nursing Administration

Nursing Technician

Cooper Green Mercy Hospital - Medical/Surgical

Medical Clerk

Patient Care Technician - 2 positions

Cooper Green Mercy Hospital - CCU - 7 South

Flexi-Pool Staff Nurse

Cooper Green Mercy Hospital - Surgery

Medical Clerk

Cooper Green Mercy Hospital - Ambulatory Clinic

Licensed Practical Nurse

Cooper Green Mercy Hospital - Housekeeping

Housekeeping Assistant

Purchasing

33. Approval of Purchasing Minutes for week of 3/10/11 - 3/16/11, 3/17/11 - 3/23/11 and 3/24/11 - 3/30/11.

Information Technology

34. Resolution authorizing execution of an agreement with En Pointe Technologies Sales to provide software maintenance for VMware vSphere4, vCenter Server and Workstation 7 for the period December 8, 2010 - December 7, 2011 in the amount of \$28,853.72. (remaining budget \$165,702.88)
35. Resolution to approve the request from Denise Corbin, Sr. Systems Analyst to waive the 90-day requirement for sick leave conversion.
36. Resolution authorizing execution of an agreement with Computer Products & Supplies International to provide annual maintenance for Hyena Enterprise software for the period April 1, 2011 - March 30, 2012 in the amount of \$125.48. (remaining budget \$0)
37. Resolution authorizing execution of Amendment No. 1 to the agreement with Pitney Bowes Software, Inc. to provide annual support and maintenance for bulk rate mailings software for the period December 1, 2010 - November 30, 2011 in the amount of \$32,894. (remaining budget \$165,702.88)

Sheriff's Office

38. Resolution to approve the request from Captain Dennis Berry to waive the 90-day requirement for sick leave conversion.

County Attorney

39. Resolution to deny the personal injury claim of Attorney J. Scott Boudreaux.
40. Resolution to deny the damage to vehicle claim of Barbara Shirley.

41. Resolution to deny the property damage claim of AT&T.
 42. Resolution to approve the window damage claim of Craig Bonta in the amount of \$85.
 43. Resolution authorizing execution of a Release of All Claims form accepting \$3,430.42 from Booker T. Jones, Wilbert of Birmingham, LLC, Anchor Managing General Agency, Inc. and QBE Insurance Corporation as full satisfaction of claim against Wilbert Burial Vaults of Birmingham for damage to a County vehicle.
 44. Resolution to approve the extension of the month-to-month animal control agreement with Birmingham Jefferson Animal Control Services, Inc. an additional thirty days.
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VIII. NEW BUSINESS

JEFFERSON COUNTY ZONING HEARING WILL BE HELD AFTER COMMISSION MEETING