

JEFFERSON COUNTY COMMISSION

DATE: April 11, 2013

TIME: _____

I. ROLL CALL

II. INVOCATION

Pastor Jeff Leatherman - Garywood Assembly of God

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

March 28, 2013

V. PUBLIC HEARING

Land Planning & Development Services: Rezoning Hearing

VI. RESOLUTIONS

Administrative Services - Commissioner Carrington

Environmental Services

1. Resolution authorizing execution of Amendment No. III to the agreement with Schneider Electric for the purchase of CitectSCADA software and one year of maintenance/support for the Warrior WWTP in the amount of \$28,368. (remaining budget \$5,528,516)

Finance and IT - Commissioner Stephens

Finance

2. Approval of the Unusual Demands report.

Purchasing

3. Approval of Purchasing Minutes for week of 3/19/13 - 3/25/13, 3/26/13 - 4/1/13 and Addendum No. 1.
4. Approval of Exceptions Report for week of 3/19/13 - 3/25/13 and 3/26/13 - 4/1/13.

5. Approval of Encumbrance Report for week of 3/19/13 - 3/25/13 and 3/26/13 - 4/1/13.

Budget Management Office

6. Approval of Staff Development report.

a. Multiple Staff Development

i. Environmental Services (4 participants)

Richard Green	\$175.00
Daniel Robinson	\$175.00
David Ingram	\$175.00
Reflie Lucas	\$175.00
Survey Evidence & Procedure Seminar Prattville, AL – May 15, 2013	

b. Individual Staff Development

i. Board of Equalization

Lisa Meuse	(State funds)	\$255.00
Project Management Institute Certification Class Homewood, AL – May 9, 2013		

ii. Revenue

Charles Bell	\$225.00
CRE Course IV Hoover, AL – May 1-3, 2013	

iii. Revenue

Charles Bell	\$110.00
CRE Update Hoover, AL – August 9, 2013	

iv. Revenue

Charles Bell	\$80.00
Large Manufacturing Hoover, AL – September 20, 2013	

v. Revenue

Charles Bell	\$1,141.95
Tax Audit Henderson N.C. & Buford, GA – May 19-24, 2013	

vi. Roads & Transportation

Kenneth Boozer	\$591.90
Alabama Technology Seminar of Shallow Foundation Design Orange Beach, AL – May 8-10, 2013	

7. Approval of Budget Transaction report.

a. Position Changes and/or Revenue Changes

1. Fleet Management \$35,000

Use auction proceeds to cover equipment improvements for Bessemer Camp.

b. For Information Only

2. Personnel Board \$19,871.34

Shift funds from various accounts to equipment and data processing to purchase critical equipment and software for the Board's operations. Also, add purchasing memorandum to purchase an additional device for storage space.

8. Approval of Request for Certification report.

County Attorney's Office
Paralegal
Legal Secretary
Tax Assessor's Office - Bessemer
Administrative Assistant I
Environmental Services
Senior WWTP Maintenance Worker - 2 positions
Inspection Services
Administrative Assistant III

Information Technology

9. Resolution authorizing execution of a Microsoft Enterprise License Agreement with Software House International Corporation for purchase of all Microsoft software products as needed for the period April 1, 2013 - March 31, 2014.

Sheriff's Office

10. Resolution authorizing execution of a Memorandum of Understanding with the Jefferson County Commission for the loan of one portable x-ray machine (inventory # 071502) for the period March 12, 2013 - September 30, 2013.

Health and General Services - Commissioner Bowman

Cooper Green Mercy Health Services

11. Resolution that effective March 30, 2013, the hourly rate of the unclassified position of Medical Director/CGH Jefferson County Jails (94445) with pay Grade 255 be changed from \$79.61 to \$96.16.

12. Resolution authorizing execution of a Business Associate agreement with University of Alabama Health System to comply with HIPPA standards for the privacy and security of protected health information of patients of Cooper Green Mercy Health Services.

Land Planning - Commissioner Knight

Land Planning & Development Services

13. Covenants and/or contingencies have been filed /met on the following rezoning case and is ready for final approval: Z-2013-003 Willow Glenn Homeowners Assn., Inc. & Willow Glenn, LLC, owners; R-T to R-7 for a single family residential development; Chalkville.

Animal Control

14. Resolution to approve the extension of the month-to-month animal control agreement with Birmingham Jefferson County Animal Control Services, Inc. an additional thirty days.
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Roads and Transportation - Commissioner Brown

Community & Economic Development

15. Resolution authorizing execution of a License Agreement with Great Western Development Group for the Edgewater Community Park Project. There is \$200,000 in federal CDBG funds allocated to this project
16. Resolution authorizing execution of a Satisfaction of Recorded Mortgage with Greater Birmingham Habitat for Humanity for a construction mortgage for acquisition/rehabilitation of a home located at 314 Inglenook Drive, Hueytown, under the Neighborhood Stabilization Program agreement. The home has been completed and sold to a qualified homebuyer.
17. Resolution authorizing execution of an End User Agreement for staff use of the One Roof-Program Management Information System, PromisAL, an on-line information system used to track and report Emergency Solutions Grant programs.

Roads & Transportation

18. Resolution that a 2003 Chevrolet Express 350 passenger van donated by DLA Disposition Services be placed into service and assigned to the Sheriff's Office.
 19. Request from AT&T to locate their facilities on Jefferson County right-of-way.
 20. Resolution authorizing execution of an agreement with the City of Clay for use of County forces for roadway services to be billed based on work completed at the rate of \$65 an hour for equipment and \$35 per hour for personnel.
 21. Resolution authorizing execution of Supplemental No. 3 to the agreement with Engineering Design Technologies for the Patton Chapel Road Widening Project to change the scope of work and to extend completion date by six months, to end October 1, 2013, in the amount of \$31,687 (total agreement amount \$332,264). (remaining budget \$14,088.20)
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County Attorney

22. Resolution that a Public Hearing will be held on May 16, 2013 for the purpose of considering a petition for annexation of property by the Rocky Ridge Fire District.
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VII. NEW BUSINESS

Inspection Services

1. Resolution to approve the following appointments to serve on the Plumbing and Gas Board of Adjustments and Appeals beginning upon approval.
 - a. H. Doug Redd, Attorney - 3 year term
 - b. James Davis, Engineer - 3 year term
 - c. Ken McIntyre - Alabama Gas Corp - 2 year term
 - d. Eric Bonham, Plumbing & Gas Contractor - 5 year term
 - e. Scott Reed - Plumbing & Gas Contractor - 5 year term