

JEFFERSON COUNTY COMMISSION

DATE: October 29, 2014

TIME: _____

I. ROLL CALL

II. INVOCATION

Pastor Louis Jones - Mt. Hebron Baptist Church

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATION

Resolution honoring Dr. Judy Merritt.

V. APPROVAL OF MINUTES

October 9, 2014

VI. RESOLUTIONS

Administrative Services - Commissioner Carrington

1. Resolution to approve reappointment of Martin W. Evans to serve on the Planning and Zoning Commission for a term ending December, 2018.

Personnel Board

2. Resolution to acknowledge the following agreements.
 - a. Product Support Solutions, Inc. to provide maintenance and support for the Interactive Voice Response (IVR) system for FY2014-2015 in the amount of \$5,000 (remaining budget \$240,182)
 - b. Battle Miller Construction Company to provide renovation of the 10th floor training area in the amount of \$389,200 (remaining budget \$30,800)

Environmental Services

3. Resolution to establish a petty cash fund in the amount of \$300 for the Sewer Impact Division.
4. Resolution to ratify execution of emergency contracts with Alexanders Industrial Services and Brenford Environmental Services for cleaning of Patton Creek sanitary sewer trunk lines along Chapel Lane in the City of Hoover.

5. Resolution authorizing execution of an agreement with Krebs Engineering Consultant, Inc. to provide engineering design services for construction of a replacement canopy and a new pre-fab metal storage building at Village Creek WWTP in the amount of \$62,000. (remaining budget \$43,321,241)
6. Resolution authorizing execution of an agreement with Jackson Renfro Associates, Inc. to provide engineering services for modifications at Five Mile Creek WWTP's influent pump controls in the amount of \$6,500. (remaining budget \$43,376,741)
7. Resolution to award and authorize execution of an agreement to lowest responsible bidder, Heitkamp, Inc. for the Sanitary Sewer System Rehabilitation - Asset Management Program - Contract Rehab #AM01-2014: Contract A - Pipe and Manhole Renewal project in the amount of \$4,414,767.50. (remaining budget \$38,968,473.50)
8. Resolution authorizing execution of a Modification Agreement with the City of Vestavia Hills to terminate temporary sewer easements and modify subsurface easement right language.

County Attorney

9. Resolutions to deny the following vehicle damage claims.

Joy Ann Perry	William Lloyd Palmer
D'Andre Madison	Jessica Kennedy
10. Resolutions to approve the following vehicle damage claims.

Dewayne Bailey - \$238.95	Christopher Dale Wallace - \$1,483.20
Curtis Brantley - \$250	Latonya McKinstry - \$7,500
11. Resolution to deny the sewer fee reimbursement claim of Luther B. Lanier.
12. Resolution to deny the property damage claim of Willie J. Thomas.
13. Resolution to approve plumber reimbursement claim of Gilmer T. Simmons on behalf of Beasley Realty Company in the amount of \$804.49.
14. Resolution to deny the sewer backup claim of Katri Selander and Kevin Harris.
15. Resolution authorizing execution of a Memorandum of Understanding regarding the Affirmative Action Officer with Mike Hale, Jefferson County Sheriff and Dr. Ronald Sims, Receiver for Jefferson County.

Finance and IT - Commissioner Stephens

Finance

16. Approval of the Unusual Demands report.
17. Resolution authorizing the CFO to issue a check to USI Insurance Company, LLC in the amount of \$890,531.40 for the following policies:

Lexington Insurance Company, Property and Casualty/Boiler & Pressure Vessel (\$549,864.40)
Safety National Casualty Company, Excess Workers' Compensation (\$157,860.00)

National Union Fire Insurance Company of Pittsburg, Pa. (AIG), Crime & Dishonesty (\$23,807.00)
 Darwin Select Insurance Company (Allied World), Professional Liability and General Liability
 (Malpractice), (\$159,000.00)

Purchasing

- 18. Approval of Purchasing Minutes for week of 9/30/14 - 10/6/14, 10/7/14 - 10/13/14 and 10/14/14 - 10/20/14.
- 19. Approval of Exceptions Report for week of 9/30/14 - 10/6/14, 10/7/14 - 10/13/1 and 10/14/14 - 10/20/14.
- 20. Approval of Encumbrance Report for week of 9/30/14 - 10/6/14, 10/7/14 - 10/13/14 and 10/14/14 - 10/20/14.

Budget Management Office

- 21. Approval of Staff Development report.

a. Multiple Staff Development

Finance/Purchasing

- i. Wanda Harville \$199.00
- Melinda Cunningham \$199.00
- Managing Multiple Projects & Meeting Deadlines
- Birmingham, AL – October 29, 2014

- ii. Sandra Tellis \$199.00
- Dorothea Robinson \$199.00
- Organizational Skills
- Birmingham, AL – October 30, 2014

Office of Senior Services

- Derry Johnson (grant funds) \$881.50
- Lucy Lipp \$1,089.09
- 2014 Training Conference Regional Council on Aging
- Orange Beach, AL – October 26-29, 2014

Revenue

- Gerald Osburn \$250.00
- Charliestean Lewis \$250.00
- Shelley Raia \$250.00
- Joyce Harris \$250.00
- Minimum Exam Program for Local Govt Revenue
- Hoover, AL - November 5-7, 2014

b. Individual Staff Development

i. Community and Economic Development

- (a) Keith Strother (grant funds) \$584.74
- Department of Labor Training
- Atlanta, GA – November 17-19, 2014

(b) Keith Strother	(grant funds)	\$286.32
Alabama Dept of Economic and Community Affairs Training Montgomery, AL – November 12-12, 2014		
(c) Margaret Smith	(grant funds)	\$1,099.35
Building HOME, A HOME Program Primer Training Atlanta, GA – October 20-23, 2014		
ii. County Manager		
Justin Smith		\$359.00
Attorney’s Guide to Local Government Birmingham, AL – November 13, 2014		
iii. Environmental Services		
Daniel Robinson		\$574.89
48th Surveying and Mapping Conference Montgomery, AL – October 22-24, 2014		
iii. Revenue		
(a) Shelley Raia		\$250.00
CROAA Class to maintain Certification Hoover, AL – May 20-22, 2015		
(b) Bruce Thompson		\$2,078.00
Tax Audit Boca Raton, FL – November 1-9, 2014		
(c) Charles Bell		\$1,669.58
Tax Audit San Antonio, TX; Gulfport, MS; Mobile, AL – December 6-12, 2014		
(d) Charles Bell		\$1,112.15
Tax Audit Atlanta, GA; Nashville, TN –November 30- December 5, 2014		
iv. Roads and Transportation		
BiJay Singh		\$1,108.94
Safety Inspection of In-Service Bridges Alexander City, AL - September 8, 2014		
v. Tax Assessor Bessemer		
Richard Green		\$675.13
Introduction to Property Tax Administration Montgomery, AL – January 27-30, 2015		
C. For Information Only		
i. Personnel Board		
Sheryl Campbell		\$1,019.95
Kimberly Ingram		\$1,091.95
Infor Using Absence Management St. Paul, MN – November 2-7, 2014		

ii. Sheriff's Office	
(a) Ryan Murkeson	\$400.00
David Basset	\$400.00
Nathan Nichols	\$400.00
Lisa Bartels	\$400.00
Jacob Bradley	\$400.00
Traffic Homicide Investigation	
Birmingham, AL – October 13-17 and November 17-24, 2014	
(b) Rodney Robinson	\$843.85
Ellen Sheirer	\$843.85
Practical Homicide Investigation	
Phenix City, AL – November 16-19, 2014	
(c) Cynthia Mobley	\$735.60
Wendell Major	\$735.60
James West	\$735.60
Polygraph Seminar	
Orange Beach, AL – October 19-23, 2014	
(d) Charles Buchannon	\$3,008.52
Basic Crime Prevention	
Louisville, KY – October 5-18, 2014	
(e) Michael Smith	\$710.65
Field Training Officer	
Florence, AL – October 20-24, 2014	
(f) John Pennington	\$895.00
Grantsmanship Training Program	
Birmingham, AL - November 17, 2014	
(g) Joseph Ryan Rizzo	\$710.65
Field Training Officer	
Florence, AL – October 19-24, 2014	
(h) Ellen Scheirer	\$1,226.55
Basic Bloodstain Pattern Analysis	
Pensacola, FL - January 25-30, 2015	

22. Approval of Budget Transaction report.

a. Position Changes and/or Revenue Changes

1. General Services \$0

Add an Administrative Supervisor (Gr. 19) and delete an Administrative Coordinator (Grade 22) per Receiver. The Administrative Supervisor to be assigned to train with the Administrative Coordinator until her retirement. Annual savings \$23,712.

b. Other Budget Transactions

2. Roads and Transportation \$40,000

Shift funds and add purchasing memorandum to purchase surveying equipment, data collectors, software and a replacement copier.

Information Technology

23. Resolution authorizing execution of Amendment No. 1 to the agreement with Network America, Inc. to provide maintenance support for the LANDesk software with provides for remote desktop support, software delivery and desktop asset management for the period November 1, 2014 - October 31, 2015 in the amount of \$31,050. (remaining budget \$657,238.84)
24. Resolution authorizing execution of an agreement with Ambit Solutions to provide Asterisk Phone System support services and programing changes as needed for the period August 1, 2014 - July 31, 2105 in the amount of \$17,000. (remaining budget \$440,313)

Sheriff's Office

25. Resolution to acknowledge a Standard Form of Agreement with Latham Associates Architects, P. C. to provide architectural services for the McCalla Area Substation in an amount estimated to be \$55,000. (remaining budget \$445,000)
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Health and General Services - Commissioner Bowman

Cooper Green Mercy Health Services

26. Resolution authorizing execution of Amendment No.1 to the agreement with Innovation Associates, Inc. to provide maintenance and technical support for PharmAssist Robotic for FY2014-2015 in the amount of \$14,148. (remaining budget \$45,852)
27. Resolution authorizing execution of an agreement with Aerocare, d/b/a Quality Plus Medical Services to provide home oxygen service for the period November 1, 2014 - October 31, 2015 in the amount of \$75,000. (remaining budget \$27,346.50)
28. Resolution authorizing execution of an amendment to the agreement with Geoffrey S. Connor, M.D. to extend hours to a maximum of 20 hours per week to provide orthopedic surgeon services and to add \$182,886 to previous compensation of \$138,714 (not to exceed \$321,60 annually). (remaining budget \$938,311.96)

General Services

29. Resolution authorizing execution of Addendum 1 to the agreement with MW/Davis Dumas & Associates, Inc. to provide boiler evaluation testings for four (4) boilers at the Bessemer Central Plant in the amount of \$26,000 – total contract amount is \$65,000.
30. Resolution authorizing execution of a license agreement with Birmingham Regional Paratransit Consortium, d/b/a ClasTran for rental space in the 2121 Building for a period of five (5) years beginning October 1, 2014 in the amount of \$51,930 annually.
31. Resolution authorizing execution of an agreement with Birmingham Armored, Inc. to provide armored car services for a period of three (3) years beginning upon execution in the amount of \$285,175.44.

Coroner/Medical Examiner

32. Resolution authorizing execution of an agreement with the University of Alabama Health Services

Foundation, P.C. to provide the services of a Chief Coroner/Medical Examiner and two (2) Associate Coroner/Medical Examiners for FY2014-2015 in the amount of \$895,726. (remaining budget \$0)

33. Resolution authorizing execution of an agreement with the University of Alabama Health Services Foundation, P.C. to provide toxicology services for FY2014-2015 in the amount of \$200,280. (remaining budget \$0)

Land Planning - Commissioner Knight

34. Resolution to approve the appointment of Christie Forsyth to serve on the Planning and Zoning Commission for a term ending December, 2018.

Land Planning & Development Services

35. Covenants and/or contingencies have been filed /met on the following rezoning case and are ready for final approval:
a. Z-2014-016 Donald Huey, owner; R-1 to R-T for townhome development; Blue Ridge
b. Z02014-020 U. S. Steel Corp, owner; A-1 to I-3(S) for ventilation shaft; Adger
36. Beverage Case: B-2014-011 NSJV Corporation, applicant; Adeshkumar D. Patel, President and Jayantibhai Virabhai Patel, Member/Store Manager, d/b/a Sunnys Food Mart located at 1601 Forestdale Blvd. for an off-premise retail beer and wine license.

Animal Control

37. Resolution to approve the extension of the month-to-month animal control agreement with Birmingham Jefferson County Animal Control Services, Inc. an additional thirty days.

Board of Registrars

38. Resolution to ratify the action taken by signature of three (3) Commissioners George Bowman, Jimmie Stephens and W. D. Carrington, to relocate the polling location at Tom Bradford Park to the Springville Road Library.

Community Development/Roads and Transportation - Commissioner Brown

Community & Economic Development

39. Resolution authorizing execution of an amendment to the agreement with Coston General Contractors for the Graysville East Ball Park Improvements project which extends the agreement an additional 5 days until November 3, 2014 and increases the contract by \$1,608.00 - CDBG funds. (remaining budget \$0)
40. Resolution authorizing execution of Amendment No. 4 to the agreement with Hatch McDonald to modify the scope of work to include redesigning the West Highland Water Lines project for an additional \$9,300 - CDBG funds. (remaining budget \$141,700)
41. Resolution authorizing execution of an agreement with Alabama Media Group for to provide

advertising services for FY2014-2015 in the amount of \$25,000 - CDBG and HOME funds. (remaining budget \$0)

42. Resolution authorizing execution of an agreement with Advance Plumbing Company for the Water Conservation & Plumbing Repairs Program for FY2014-2015 in the amount of \$35,000 - CDBG funds. (remaining budget \$0)
43. Resolution authorizing execution of Environmental Review documents for the Pleasant Grove Debris Removal II Project from the 2013 CDBG Disaster Recovery program. The documents are part of the federally mandated Environmental Review process.
44. Resolution authorizing the Jefferson County Commission to assume partial responsibility for maintaining the McDonald Chapel Dual Purpose Storm Shelter.
45. Resolution that the contract between Jefferson County and Paxen Learning Corporation is terminated for convenience of the County effective seven days following the adoption of the resolution.

Roads & Transportation

46. Request from AT&T to locate their facilities on Jefferson County rights of way.
47. Resolution to award contract for the 2015 Resurfacing Project to lowest responsible bidder, Midsouth Paving, Inc. in the amount of \$3,874,648.57.
48. Resolutions for payment of temporary construction easement/acquired right of way for the Patton Chapel Road Widening project.

Tract No. 14 - \$2,400 Tract No. 26 - \$9,995 Tract No. 49 - \$33,445
49. Resolution authorizing execution of a Concurrence of Award Letter to ALDOT agreeing to award a contract to Dunn Construction, Inc. for resurfacing and traffic stripping on Deerfoot Parkway from the I-59 Interchange to the junction of Old Springville Road.
50. Resolution to approve request for the Birmingham Water Works Board to temporarily close Pine Hill Road between Springdale Road and Alabama Highway 79 to repair a leaking water main for approximately two weeks beginning Monday, November 17th.
51. Resolutions to approve the following road closures:
 - a. Action Road near Alta Vista Circle between Camp Horner Road and I-459 to remove and replace a drainage culvert to begin and be completed Saturday, November 15, 2014
 - b. Abernathy Road adjacent to its southwest intersection with Eastern Valley Road to remove and replace a drainage culvert to begin and be completed, Saturday, November 15, 2014.

Office of Senior Citizen Services

52. Resolution authorizing execution of agreements with the following to provide funding for senior centers for FY2014-2015 in the amount of \$10,000 each.

JCCEO/Hoopersville
JCCEO/St. Joseph
JCCEO/Midfield

City of Homewood
City of Trussville
Positive Maturity/Shepherd Center East

Titusville Development Corp.

Bessemer Housing Authority

53. Resolution authorizing execution of an amendment to the grant award/agreement with Alabama Department of Senior Services to provide additional funding for the State Health Insurance Assistance Program (SHIP) in the amount of \$9,921 - total grant funding \$89,101.
 54. Resolution authorizing execution of a grant award/agreement with Senior Service America, Inc. to provide job training skills and employment opportunities for older adults for the period July 1, 2014 - June 30, 2015 in an amount not to exceed \$601,514 with a County match of \$78,037 for a total grant of \$679,551.
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VII. NEW BUSINESS

VIII. COMMENTS

- A. County Attorney: Carol Sue Nelson
- B. County Manager