

JEFFERSON COUNTY COMMISSION

DATE: July 16, 2015

TIME: _____

I. ROLL CALL

II. INVOCATION

Pastor Venita Farness - Allen Chapel AME Church

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

June 18, 2015

V. PUBLIC HEARINGS

Land Planning & Development Services:

- a. Proposed revision to the Jefferson County Zoning Resolution regarding signs and billboards and definitions as related thereto
- b. Proposed revision to Section 801 – C-P Preferred Commercial District of the Jefferson County Zoning Resolution
- c. Rezoning Hearing

Inspection Services:

Resolutions for the purpose of fixing demolition costs and assessing liens on certain properties in Jefferson County.

2126 Allen Circle - \$5,427.50	2129 Allen Circle - \$1,862	1547 Arcade Terrace - \$7,217
2308 Belmore Lane - \$3,100	4316 Blanche Street - \$4,900	111 Concord Highland Drive - \$7,584
149 Concord Highland Drive - \$3,738	2125 Leola Avenue - \$2,388	2133 Leola Avenue - \$3,333
2141 Leola Avenue - \$8,21	2142 Leola Avenue - \$4,600	2145 Leola Avenue - \$3,873
2146 Leola Avenue - \$4,465	4805 Mariana Street North - \$9,981.25	2186 North Smithfield Lane - \$3,005.50
2209 North Smithfield Lane - 2,502.50	2229 North Smithfield Lane - \$2,248	20 Sherrod Drive - \$3,712
24 Sherrod Drive - \$3,158	3520 Warrior River Road - \$6,917	

Roads and Transportation

Resolution to approve request from Bristol Clairmont Group, LLC for vacation of sanitary sewer easement at Clairmont Apartments. There is no public need for the sanitary sewer right of way at the present or foreseeable future.

VI. RESOLUTIONS

Health and General Services - Commissioner Bowman

1. Resolution to approve the appointment of Darren Whitt to serve the unexpired term of Larry Abrams on the Jefferson County Board of Zoning Adjustments for a term ending December, 2017.
2. Resolution to approve the appointment of Charles Harris to serve as the resident appointment on the Jefferson County Housing Authority Board for a term ending July, 2019.

Cooper Green Mercy Health Services

- 3. Resolution authorizing execution of a service agreement with CareFusion 211, Inc. to provide all parts for Model 22E Encore pulmonary lab for FY 2015-2016 in the amount of \$2,673.32, FY2016-2017 in the amount of \$2,590.64, FY2017-2018 in the amount of \$2,507.96, FY2018-2019 in the amount of \$2,425.28 for a total of \$10,197.20.
- 4. Resolution authorizing execution of an agreement with Centurion Service Group, LLC to be the exclusive agent for selling of certain medical equipment, medical related furniture and inventory.
- 5. Resolution authorizing execution of an agreement with Medestar to provide medical staffing and locum tenens services for the period July 16, 2015 - July 16, 2016 in the amount of \$67,080.

General Services

- 6. Resolution to declare eleven metal detectors surplus and removed from inventory and to donate the detectors to the Jefferson County Board of Education.
- 7. Resolution authorizing execution of Change Order No. 1 to the agreement with P&M Mechanicals, Inc. to relocate and modify access steps and handrails for Cooling Tower 1 and Cooling Tower 2 at the 2121 Building in the amount of \$5,642.45. (remaining budget \$30,357.55)
- 8. Resolution authorizing execution of an agreement with Poole & Company Architects, LLC to provide services as needed for IBC, NFPA 70E code review, interpretation for compliance recommendations, design, and preparation of specifications, advertisement and contract administration. In addition the scope includes preliminary and subsequent renovation budget development as needed for the Capital renovation program and AutoCAD services as needed for BOMA standard compliance program for the period July 1, 2015 - June 30, 2018 in the amount of \$105,000. (remaining budget \$10,000)

Community Development/Human Resource Services - Commissioner Brown

- 9. Resolution authorizing execution of a Community Grant Program agreement with Grace House Ministries to fund the annual Hats Off Luncheon fund raiser in the amount of \$1,000.

Community & Economic Development

- 10. Resolution authorizing execution of a modification to the agreement with Engineering Service Associates, Inc. for the McAdory Storm Shelter project which increases the scope of work in the amount of \$32,640.16 - CDBG-DR funds.
- 11. Resolution authorizing execution of Amendment No. 1 to the agreement with the Law Office of Deborah Byrd Walker which increases contract by \$2,757.50 and extends contract to June 30, 2015.
- 12. Resolution authorizing execution of a modification to the agreement with Coston General Contractors for the Rosedale Sidewalk Improvements Phase III Project which increases the scope of work in the amount of \$15,796.80 - CDBG funds and extends completion date to September 23, 2015.
- 13. Resolution authorizing execution of a Full Satisfaction of Mortgage for property owned by Joseph and Michelle Snider.

14. Resolution authorizing execution of a modification to the agreement with Hatch McDonald for the West Highland Water Line Project which increases the scope of work in the amount of \$7,750 - CDBG funds and extends the completion date to August 5, 2015.
15. Resolution authorizing execution of an agreement with Sentell Engineering to provide services for the McDonald Chapel Storm Shelter Project in the amount of \$108,302 - CDBG-DR funds.

Human Resources

16. Resolution authorizing execution of Amendment No. 1 to the agreement Corporate Cost Control to provide unemployment cost control services for FY 2015-2016 in the amount of \$5,600. (remaining budget \$0)

Personnel Board

17. Resolution to acknowledge an agreement with Freedom Reporting to provide transcription services for FY2015-2016 in the amount of \$25,000. (remaining budget \$211,500)

Office of Senior Citizen Services

18. Resolution authorizing execution of the Title V SCSEP of the Older Americans Act of 1965 grant agreement and general conditions for grant funds in the amount of \$601,514 with a local match of \$78,037 for a total grant award of \$679,551 for the period July 1, 2015 - June 30, 2016.

Administrative/Public Works/Infrastructure - Commissioner Stephens

19. Resolution authorizing execution of a Community Grant Program Agreement with Aldridge Gardens to provide funding assistance for educational programs in the amount of \$2,500.

Roads and Transportation

20. Approval of Standard Project Resolution with ALDOT to cooperate in the resurfacing of various roads in Jefferson County.
21. Resolution authorizing execution of an agreement with ALDOT for cooperation in construction program for CR-52 (Morgan Road) from I-459 to CR-2 (South Shades Crest Road), structure demolition in the amount of \$250,000 (\$200,000-80% federal/\$50,000-20% County funds)
22. Resolution authorizing execution of a Deed of Exchange with Gary Todd Singleton, Jr. - G & G Events Center to convey the portion of the original sanitary sewer right-of-way lying outside of that which is needed for the current location of the sewer line. In exchange, Jefferson County will receive a sanitary sewer right-of-way for the existing sewer line.
23. Resolution authorizing execution of a Deed of Exchange with Vestavia Hills Investment Partners, LLC for Sprouts Farmer's Market. Jefferson County will receive a sanitary sewer right-of-way for the existing sewer line in exchange for the release of an abandoned sewer right-of-way.
24. Approval of request from AT&T to locate their facilities on Jefferson County right of way.
25. Resolution that the County will commit \$694,452 for the resurfacing of Floyd Bradford Road

provided that each of the following municipalities can commit the following matching funds:
City of Birmingham/\$17,568, City of Irondale/\$161,409, City of Leeds/\$ 67,875 and the City of Trussville/\$174,860.

26. Resolution authorizing execution of a resolution with ALDOT notifying the County of improvements on CR-153 (Trussville Clay Road) from 500 ft. South of I-59 North of CR-2133 (North Service Road).
27. Resolution authorizing execution of a resolution with ALDOT notifying the County of the resurfacing of CR-153 (Rocky Ridge Road) from Lorna Road to CR-97 (Shades Crest Road).
28. Resolution authorizing execution of a NPDES Permit Certification in order to receive a permit from the Alabama Department of Environmental Management for the bridge replacement on Minor Parkway South.

Environmental Services

29. Resolution authorizing execution of an agreement with CH2M Hill Engineers, Inc. to provide engineering services for the Leeds WWTP UV System Improvements in the amount of \$450,000.
30. Resolution authorizing execution of a Conditional Consent to Encroachment and Release of Damages Agreement with Mount Canaan Full Gospel Church, Inc.

County Attorney

31. Resolutions to deny the following vehicle damage claims:
Carl Johnson EMC Ins. Co./Corrine Coleman Mack Smith, Jr.
32. Resolution to deny the personal injury claim of Tommie and Annetra Owens.
33. Resolutions to deny the following property damage claims:
Joseph L. McLean Douglas Hayes
34. Resolution to deny the plumber reimbursement claim of James K. Taylor.
35. Resolutions to approve the following sewer backup damage claims:
Otis & Janice Myree - \$6,995.36 James A. Sikora - \$10,661.02
Richard L. Slaughter - \$659.24
36. Resolution authorizing execution of an agreement with Birmingham-Jefferson Civic Center Authority relating to its claim to escrow funds and to enter into a Stipulation of Dismissal with prejudice of the lawsuits pending in Jefferson County Circuit Court.
37. Resolution approving amendment and reinstatement to HIPAA Privacy and Security Policies and Procedures.
38. Resolution to terminate for convenience the agreement with Steelbridge Solutions, Inc.

Sheriff's Office

39. Resolution to acknowledge an agreement with New Point Outdoor to provide signage and /advertising for recruitment purposes for the period May 11 - August 30, 2015 in the amount of \$20,000.

(remaining budget \$515,602)

Judicial Administration/Emergency Management/Land Planning - Commissioner Knight

Land Planning & Development Services

40. Resolution to adopt Section 1119 – Regulations Governing Telecommunications Facilities and Support Structures, Section 1805 – Conditional Use Permit, and revisions to Section 1803 – Schedule of Fees and Article 19 – Definitions of the Jefferson County Zoning Resolution, dated June 23, 2015 and the existing Section 706 Telecommunications Tower District be repealed. A Public Hearing was held May 7, 2015.
41. Resolution to adopt the 2015 Telecommunication Facilities Administrative Review and Conditional Use Permit Public Hearing and Application Deadline dates.
42. Resolution to acknowledge that covenants have been filed on the following rezoning case: Z-2015-011 Oak Grove Land Company, LLC, owners; R-2 to I-3 for sedimentation and erosion control pond; Concord.

Emergency Management Agency

43. Resolution to acknowledge an agreement with Lee Helms Associates, LLC to conduct one Homeland Security Exercise and Evaluation Program (HSEEP) exercise for the Hazardous Materials Emergency Preparedness (HMEP) Grant Program in the amount of \$70,000.

Finance/Information Technology/Business Development - Commissioner Carrington

44. Resolution setting the salary of District 5's Appointed Administrative Assistant position effective August 1, 2015.
45. Resolution authorizing execution of Administrative Order regarding travel and staff development.

Finance

46. Approval of the Unusual Demands report.

Purchasing

47. Approval of Purchasing Minutes for week of 6/9/15 - 6/15/15, 6/16/15 - 6/25/15 and 6/26/15 - 7/6/15 and Amendment No. 1.
48. Approval of Exceptions Report for week of 6/9/15 - 6/15/15, 6/16/15 - 6/25/15 and 6/26/15 - 7/6/15.
49. Approval of Encumbrance Report for week of 6/9/15 - 6/15/15, 6/16/15 - 6/25/15 and 6/26/15 - 7/6/15.
50. Resolution to ratify credit card statement closing date of May 26, 2015
51. Resolution authorizing execution of an amendment to the agreement with Jeff Martin Auctioneers, Inc.

to provide auction services for the Jefferson County Commission and PACA members for the period August 28, 2015 - August 28, 2016 as needed.

52. Resolution authorizing execution of an agreement with the Homewood City Schools as a participant in the Jefferson County Regional Purchasing Cooperative. This is a revenue generating agreement.

Revenue

53. Resolution authorizing execution of a Requirement Change Request Form with Tata America International Corporation to provide enhancement to software program to improve functionality of State "ONE SPOT" interface in the amount of \$8,613. (remaining budget \$19,687)

Budget Management Office

54. Approval of Staff Development report.

a. Multiple Staff Development

i. Board of Equalization

*Maria Knight	State funds	\$1,549.15
John Colburn		\$899.89
Charles Jones		\$899.89
Sheila Cleckler		\$914.89
Letitia Taylor		\$914.89
Robin Henderson		\$899.89
Jane Mardis		\$899.89
AAAO Summer Conference		
Orange Beach, AL - *August 9-14, 2015 and August 11-14, 2015		

ii. County Attorney

Brent Grainger		\$503.31
Shawwna Smith		\$750.52
CLE Seminar		
Orange, Beach, AL – May 7-9. 2015		

iii. Family Court

Devella Malone		\$1,513.72
Vanessa Jones		\$1,513.72
Spring Workshop Live Life Well		
Washington, DC – August 2-7, 2015		

iv. Storm Water Management

Hana Berres		\$583.04
Lyn DeClemente		\$575.43
Environmental Protection Agency Workshop		
Biloxi, MS – July 14-16, 2015		

v. Tax Assessor - Bessemer

Cheryl Hoskins	State funds	\$711.39
Rickey Davis		\$711.39
2015 Summer Conference		
Orange Beach, AL – August 11-14, 2015		

vi. Youth Detention	
Shantel Jones, Martha Shearer, Patricia Law, Jonathan Carter, Mario, Leonard, Cleophert Warren, Scholfield Mark, Maze Eugene, Rouse Thomas, Hampton Dwight, Vernon Montague, Earnesta Smith	\$3,540.00
Surviving Verbal Conflict Birmingham, AL – July 16-17, 2015	
vii. Office of Senior Citizen Services	
Lucinda Lipp	\$0
Malinda Parker	
Colecia Perryman	
Sharon Youngblood	
Training for new SCSEP Project Directors & Coordinators Silver Springs, MD – July 26-31, 2015	
b. Individual Staff Development	
i. Commission - District 5	
David Carrington	\$4,836.15
Paris Germany for Economic Development Paris, France & Stuttgart, Germany – June 10-19, 2015	
ii. Community and Economic Development	
(a) Yolanda Caver	\$700.00
NADCP Drug Court National Harbor, MD - July 26-30, 2015	
(b) Joel Knight	\$1,113.52
HUD Regional Training New Orleans, LA – July 12-15, 2015	
iii. County Manager	
Dan Biles	\$2,504.58
ICMA Annual Conference Seattle, WA – September 26-30, 2015	
iv. Environmental Services	
David Denard	\$2,283.11
National Association of Clean Water Agencies Conference Providence, RI – July 12-15, 2015	
v. General Services	
Marvin Harris	\$1,586.38
The Election Center Workshop Certification Houston, TX – August 18-23, 2015	
vi. Information Technology	
Xavier Purdue	\$1,136.40
Global Knowledge Atlanta, GA – August 30 – September 4, 2015	

vii. Land Development		
Philip Richardson		\$2,527.06
American Society of Landscape Architects		
Chicago, IL – November 5-10, 2015		
viii. Revenue		
(a) Bruce Thompson		\$3,608.05
Tax Audit		
Connecticut and New Jersey – August 22 – September 6, 2015		
(b) Wesley Moore		\$1,203.25
Tax Audit		
Atlanta, GA – August 9-14, 2015		
(c) Wesley Moore		\$1,262.30
Tax Audit		
Nashville, TN – July 26-31, 2015		
(d) Wesley Moore		\$200.00
Michael Humber		\$200.00
CROAA Training Class		
Orange Beach, AL – August 17-21, 2015		
ix. Roads and Transportation		
(a) Alan Dodd		\$1,901.90
IRWA Class		
Orange Beach, AL – July 21-25, 2015		
(b) James Henderson		\$867.70
IRWA Course		
Atlanta, GA – July 19-21, 2015		
x. Tax Assessor - Bessemer		
Janet Bell	State funds	\$1,939.40
Intermediate Mapping		
Foley, AL – July 19-24, 2015		
xi. Youth Detention		
Cornelius Washington		\$1,185.00
ACA Congress of Correction		
Indianapolis, IN – August 16-19, 2015		
xii. Office of Senior Citizen Services		
Lucinda Lipp		\$0
Pageant		
Hanceville, AL – July 16-18, 2015		
c. For Information Only		
i. Personnel Board		
Megan Krueger		\$329.66
IPAC Conference		

Atlanta, GA –July 19-22, 2015

ii. Sheriff's Office

(a) Jeremy Barbin	\$295.00
Roger Morris	\$295.00
Homicide and Violent Crimes Investigation Birmingham, AL – July 7-9, 2015	
(b) Tim Sanford	\$1,413.50
William Schuelly	\$1,413.50
Rickey Lindley	\$1,413.50
Motor Vehicle Criminal Interdiction Cincinnati, OH – August 30 – September 4, 2015	
(c) David Thompson	\$772.92
Power DMS Training Orlando, FL – June 6-10, 2015	
(d) Wayne Curry	\$687.88
Criminal Investigation of Deadly Force Biloxi, MS – August 9-12, 2015	

55. Approval of Budget Transaction report.

Personnel Board \$151,000

For Information Only

Shift funds from various operating accounts to a capital account for demolition and to purchase capital furniture. And add purchasing memorandum to purchase modular furniture.

Information Technology

56. Resolution authorizing execution of Amendment No. II to the agreement with Venture Technologies, Inc. to provide Cisco equipment and software for various County department and PACA members for the period August 15, 2015 - August 14, 2016 in an amount not to exceed \$750,000.
57. Resolution authorizing execution of a Services Agreement with Motorola Solutions, Inc. to provide hardware and software maintenance services for the 800 MHz 911 Public Safety Radio System for FY2015-2016 in the amount of in the amount of \$680,409.96.

VII. NEW BUSINESS

VIII. COMMENTS

- A. County Attorney: Carol Sue Nelson
B. County Manager: Tony Petelos