

JEFFERSON COUNTY COMMISSION

DATE: March 13, 2014

TIME: _____

I. ROLL CALL

II. INVOCATION

Brother Tony Barber - Bluff Park Baptist Church

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

February 27, 2014

V. PUBLIC HEARING

Land Planning & Development Services - Rezoning Hearing

VI. RESOLUTIONS

Administrative Services - Commissioner Carrington

1. Resolution regarding budgeted Capital and Operating Funds.

Pension Board

2. Resolution to approve pension contribution and County match for the following due to granted military leave of absence.

- a. Michael Theros, Sheriff's Office - \$1,010.32
- b. Geoffrey L. Parker, Sheriff's Office - \$1,944.76

Personnel Board

3. Resolution to acknowledge an agreement with The Lamar Corporation to provide an illuminated vinyl board billboard, storage of vinyl boards, hanging and production of vinyl boards for advertising of Merit System positions for the period March 1, 2014 - September 30, 2014 in the amount of \$21,950. (remaining budget \$28,607.25)

Human Resources

4. Resolution authorizing execution of an agreement with Waters Executive Recruitment to provide

executive search services for a Deputy County Manager for the period February 27, 2014 - February 25, 2015 in an amount not to exceed \$18,000. (remaining budget \$190,441.67)

Environmental Services

- 5. Resolution to adopt the Low Pressure Sanitary Sewer Policy.
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Finance and IT - Commissioner Stephens

- 6. Resolution to approve the following appointments to Oak Grove Memorial Park and Recreation, Inc. Board.
 - a. Deborah Alley - term ending January, 2016
 - b. Susie Raney - term ending January, 2017
 - c. Renee Alley - term ending January, 2017
 - d. Joanna Prince - term ending January, 2018
 - e. James Campbell - term ending January, 2018
 - f. Greylan Glaze - term ending January, 2018

Finance

- 7. Approval of the Unusual Demands report.
- 8. Resolution to ratify direct payments by wire transfer for the month of January, 2014.

Revenue

- 9. Resolution authorizing execution of an agreement with Tata America International Corporation to provide support and maintenance for the Tax Mantra system for the period July 1, 2013 - June, 30, 2014 in the amount of \$485,625. (remaining budget \$275,404)

Purchasing

- 10. Approval of Purchasing Minutes for week of 2/18/14 - 2/24/14, 2/25/14 - 3/3-14 and Addendum No. 1.
- 11. Approval of Exceptions Report for week of 2/18/14 - 2/24/14 and 2/25/14 - 3/3-14.
- 12. Approval of Encumbrance Report for week of 2/18/14 - 2/24/14 and 2/25/14 - 3/3-14.

Budget Management Office

- 13. Approval of Staff Development report.
 - a. Multiple Staff Development
 - i. Roads and Transportation
 - (a) Laura Carter \$233.00
 - Kellie Johnson \$984.04
 - 2014 Governor Preparedness Conference
 - Montgomery, AL – March 31 - April 3, 2014

 - (b) Bill Yeager, Dale McGuire, Steve Akers, \$3,335.00
 - Edward Rohling & David Lauderdale

Field Technician and Concrete Technology
Birmingham, AL – May 20-23, 2014

ii. Sheriff's Office

Joseph Welch	\$100.00
Robert Young	\$100.00
Larry Pitts	\$100.00
James Morrow	\$100.00
Lynneice Allums	\$100.00
Field Training Officer Class	
Birmingham, AL – April 14-18, 2014	

b. Individual Staff Development

i. Emergency Management Agency

Allen Kniphfer	(grant funds)	\$705.63
2014 Governor Preparedness Conference		
Montgomery, AL – March 31 - April 3, 2014		

ii. Environmental Services

Matthew Alpaugh	\$1,155.97
AWEA Technical Conference	
Orange Beach, AL – April 6-9, 2014	

iii. Roads and Transportation

Tracie Pate	\$653.10
2014 ACEA Annual Conference	
Orange Beach, AL – May 13-15, 2014	

iv. Sheriff's Office

Brandon Gray	\$60.00
Alabama Fusion Center Liaison Training	
Mobile, AL – April 15-16, 2014	

14. Approval of Budget Transaction.

1. Human Resources \$400,000

Add three (3) Assessment & Development Specialist (Gr. 27) and two (2) Senior Assessment & Development Specialist (Gr. 32). Annual cost \$400,000. Additional Funds Requested.

2. Office of Senior Citizen Services \$557,336.91

Increase revenue and expenditures to record the Medicaid Waiver reimbursement. Add six (6) Social Workers (Gr. 20), two (2) Administrative Clerks (Gr. 13) and one (1) Senior Accountant (Gr. 23) positions.

3. County Manager \$18,000

Shift funds from salaries to other professional services to cover hiring a search firm for the Deputy County Manager position.

Health and General Services - Commissioner Bowman

Cooper Green Mercy Health Services

15. Resolution authorizing execution of an amendment to the agreement with Medpath, LLC, d/b/a Martin D. Palmer, M.D. to provide Laboratory Medical Director services for the period February 1, 2014 - January 31, 2015 in an amount not to exceed \$60,000. (remaining budget \$10,568.31)
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Land Planning - Commissioner Knight

16. Resolution that the Commission has no objection to naming an unnamed area of woods located in Jefferson County to Silky Woods as per the proposal made to the U. S. Board on Geographic Names.

Probate Court

17. Resolution authorizing the Chief Financial Officer to prepare poll worker, canvassing board and poll site rental checks for the June 3, 2014, Primary Election and if necessary, the Run-Off Election scheduled for July 15, 2014 and the General Election scheduled for November 4, 2014.

Family Court

18. Resolution to pay vendors for services provided for the period October 1, 2013 - January 31, 2014.
19. Resolution authorizing execution of an agreement with Behavioral Interventions, Inc. to provide monitoring equipment for the Electronic Monitoring Program for the period October 1, 2013 - September 30, 2016 in the amount of \$71,273.89 (FY13-14). (remaining budget \$0)

Animal Control

20. Resolution to approve the extension of the month-to-month animal control agreement with Birmingham Jefferson County Animal Control Services, Inc. an additional thirty (30) days.
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Roads and Transportation - Commissioner Brown

Roads & Transportation

21. Resolution authorizing execution of Amendment No. 4 to the agreement with Engineering Design Technologies, Inc. for the Patton Chapel Road Widening Project which will extend the expiration date to January 1, 2015.
22. Resolution authorizing execution of an agreement with the City of Clay for the resurfacing of Old Springville Road in the amount of \$267,738.
23. Request from AT&T to locate their facilities on Jefferson County rights of way.

Community and Economic Development

- 24. Resolution authorizing execution of a Request for Release of Funds form for the Fairfield Willie Mays Park Improvements Project are under the Community Development Block Grant as a part of the federally mandated Environmental Review process.
- .25. Resolution authorizing execution of a Finding of No Significant Impact for the Fairfield Willie Mays Park Improvements Project as a part of the federally mandated environmental review process required for all Community Development Block Grant projects.
- 26. Resolution to award and to authorize execution of an agreement for the Clay Senior Center Renovations Project to lowest responsible bidder Richard Sprouse Construction, Inc. in the amount of \$134,000 - CDBG funds.

VII. NEW BUSINESS

VIII. COMMENTS

- A. County Attorney: Carol Sue Nelson
- B. County Manager: Tony Petelos - Indigent Care Fund report