

**COMMITTEE MEETING**  
**March 6, 2012**

**(For Commission Approval on March 13, 2012)**

**In Attendance:**

___	Commissioner Carrington	___	Commissioner Knight
___	Commissioner Stephens	___	Commissioner Brown
___	Commissioner Bowman	___	County Manager Petelos

**ADMINISTRATIVE SERVICES COMMITTEE**

**Chairman – Commissioner Carrington**

**HUMAN RESOURCES**

*Ms. Demetruis Taylor*

- 1. Molton, Allen & Williams – Contract #2880**  
Resolution to terminate contract providing Broker of Record Services for convenience, effective 30 days from the adoption of this resolution.

**PENSION BOARD**

*Ms. Cathy Crumley*

*No items submitted.*

**PERSONNEL BOARD**

*Mr. Lorren Oliver*

- 2. Copier Lease Agreement FY 2012 – Contract #3572**  
Three year lease agreement between the Personnel Board and CCA Financial, LLC (leasing company for Konica Minolta) for a replacement copier in the Administration Department. The current lease agreement will expire March 1, 2012. The cost to lease the copier is \$13,517.52 for three years plus maintenance cost. The contract period is March 1, 2012 through March 1, 2015.

Cost for remaining 7 months in FY 2012:	\$2,628.43
Amount budgeted:	\$26,000.00
Remaining budget:	\$5,937.08

**COUNTY ATTORNEY**

*Mr. Jeff Sewell*

*No items submitted.*

**ENVIRONMENTAL SERVICES**

*Mr. David Denard*

**3. Supplemental Agreement: Total Phosphorus Removal/Wet Weather: Trussville – Contract #3478**

Amendment to the agreement with CDM Smith, Inc. to provide design engineering services for TMDL Phase II phosphorous compliance at the Trussville WWTP. This amendment increases the total contract amount to \$1,153,700.

Cost:	\$465,000.00
Amount budgeted:	\$465,000.00
Remaining budget:	\$0.00

**4. Cahaba 3 Television Inspection Engineering Services – Contract #3534**

Agreement with Gresham, Smith & Partners to provide specification, bidding, construction management and engineering services for television inspection of a portion of the Cahaba River collection system

Cost:	\$122,000.00
Amount budgeted:	\$122,000.00
Remaining budget:	\$0.00

**5. Village Creek WWTP Tornado Creek Clean-up DSR #Jcc-11-001 – Contract #3571**

Agreement with USDA/NRCS to provide funds for clean-up of trees and debris in Village Creek at the Village Creek WWTP site associated with the April 27, 2011 tornado. Project is 90% reimbursable.

Cost:	\$104,034.00
Amount budgeted:	\$104,034.00
Remaining budget:	\$0.00

**6. Infor EAM Consulting Services – Contract #3547**

Agreement with Infor Global Solutions Inc. for training and consulting services to assist with additional business process review and configuration of ESDs WWTP asset and maintenance management system

Cost:	\$49,320.00
Amount budgeted:	\$49,320.00
Remaining budget:	\$0.00

7. **University of Alabama Confined Space Training – Contract #3535**  
Agreement with the University of Alabama to provide two one-half day sessions for confined space refresher training for ESD staff

Cost:	\$4,800.00
Amount budgeted:	\$4,800.00
Remaining budget:	\$601,842.00

8. **Critical Needs**  
The Environmental Services Department (ESD Fund) has initiated the following certifications:

▪ (2) Electricians	Replacement
▪ (3) Electronic Technicians	Replacement
▪ (1) Heavy Equipment Operator	Replacement
▪ (1) Senior WWTP Maintenance Worker	Fill

**COUNTY ATTORNEY**

*Mr. Jeff Sewell*

*No items submitted.*

**OTHER BUSINESS**

*Commissioner David Carrington*