

## JEFFERSON COUNTY COMMISSION

**DATE:** January 22, 2016

**TIME:** \_\_\_\_\_

### **I. ROLL CALL**

### **II. INVOCATION**

Pastor Joel Frederick - Grace Life Baptist Church

### **III. PLEDGE OF ALLEGIANCE**

### **IV. APPROVAL OF MINUTES**

January 7, 2016

### **V. PUBLIC HEARING**

Community Development/Roads & Transportation: Request from Faith Chapel Christian Center, Mary Ellen Berry, Phillip Andrews and Donald Rider, owners for vacation of an alley for construction of a storm shelter in the McDonald Chapel area.

### **VI. RESOLUTIONS**

#### **Health and General Services - Commissioner Bowman**

1. Resolution to approve the appointment of Jerome McKinstry to fill the unexpired term of Sharon Lewis on the Forestdale Fire District for a term ending September, 2016.

#### **Cooper Green Mercy Health Services**

2. Resolution authorizing execution of Amendment No. 1 to the agreement with Max Michael, M.D. to provide medical services for the period March 1, 2016 - February 28, 2017 in the amount of \$41,600. (remaining budget \$4,305,207)
3. Resolution authorizing execution of an agreement, a confidentiality agreement and a license agreement with Morris & Dickson Co., LLC to provide the DQSA Trackit, a web-based software program to maintain compliance with Federal Drug Quality and Security Act of 2013 for the period October 1, 2015 - September 30, 2018 in the amount of \$9,250 (1<sup>st</sup> - \$3,250/2<sup>nd</sup> & 3<sup>rd</sup> year-\$3,000).

#### **General Services**

4. Resolution authorizing execution of an agreement with Shelby Company, LLC to provide modifications to the Personnel Board's IT Department general space configuration in the amount of \$68,454. (remaining budget \$110,214)

**Animal Control**

5. Resolution authorizing execution of an agreement with Greater Birmingham Humane Society to provide animal control services for the period February 1, 2016 - January 31, 2019 in an amount not to exceed \$450,000 annually.

**Tax Collector**

6. Resolution authorizing execution of final reports for 2014 property taxes required to be presented to the State.

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**Human-Community Services/Human Resource Services - Commissioner Brown**

**Human-Community Services & Economic Development**

7. Resolution authorizing execution of an amendment to the agreement with ClasTran to provide transportation services for seniors for the period January 1, 2016 - September 30, 2016 in the amount of \$231,750.
8. Resolution authorizing execution of a Memorandum of Agreement with South Alabama Regional Planning Commission (SARPC) to assist older adults and person with disabilities in applying for and enrolling in the Supplemental Nutrition Assistance Program (SNAP) in the amount of \$10,000 for FY2015-2016.
9. Resolution authorizing execution of Amendment No. 1 and Change Order No. 1 to the agreement with Syms Contractors, Inc., for the Warrior-Trafford Storm Shelter, which modifies the scope of work, extends agreement an additional thirty (30) days and increases agreement by \$5,997.20 to a total of \$902,997.20.

**Human Resources**

10. Resolution authorizing execution of Amendment No. 2 to the Agreement with AMT Medical Staffing to extend the terms of the agreement to January 16, 2017 to provide emergency temporary staffing personnel on an as-needed basis in an amount not to exceed \$265,000.
11. Resolution authorizing execution of Amendment No. 1 to the Agreement with American Healthcare Resources to extend the terms of the agreement to January 16, 2017 to provide emergency temporary staffing personnel on an as-needed basis in an amount not to exceed \$35,000.

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**Administrative/Public Works/Infrastructure - Commissioner Stephens**

**Roads and Transportation**

12. Resolution authorizing execution of a Memorandum of Understanding with the City of Pleasant Grove to provide emergency repairs to Park Road damaged by flooding on December 25, 2015.
13. Request from various utility companies to locate their facilities on Jefferson County rights of way: Trussville Utilities Board, AT&T and Birmingham Water Works Board.

**Environmental Services**

- 14. Resolution authorizing execution of Change Order No. 1 to the agreement with Global Construction & Engineering, Inc., for the 2014 Sanitary Sewer Repair and Replacement, Contract 1 project, which allows for additional sanitary sewer construction within the footprint of an existing repair area in the amount of \$36,753 (total contract amount \$2,076,152.10) and increase contract time from 270 days to 470 days. (remaining budget \$49,841,299.96)
- 15. Resolution authorizing execution of an agreement with Accelerated Technology Laboratories, Inc. to provide technical support, website user support, software services packs and upgrades to the Laboratory Information Management System used for NPDES permits reporting for the a period of one year in the amount of \$13,910.40. (remaining budget \$2,189,768.10)
- 16. Resolution authorizing execution of a Consent to Encroachment & Release of Damages Agreement with SKS Corporation to allow improvements to remain with County sanitary sewer easement.

**County Attorney**

- 17. Resolution to deny the plumber reimbursement claim of David and Aimie Marshall.
- 18. Resolutions to approve the following plumber reimbursement claims.
  - a. Keith Crumpton - \$1,198
  - b. Charles N. Falany - \$9,460

**Sheriff's Office**

- 19. Resolution to acknowledge an agreement with Roger Tyree to provide GED educational services to inmates in the amount of \$36,000. (remaining budget \$235,771.89)

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**Judicial Administration/Emergency Management/Land Planning - Commissioner Knight**

**Land Planning & Development Services**

- 20. Resolution to acknowledge that covenants have been filed on the following rezoning case(s):
  - a. Z-2015-025 Estate of D. W. Seagers, owner; R-2 to C-1 for a gas station/convenience store; Rock Creek
  - b. Z-2015-030 Sterling Lakes Holding I, LLC, owners; for revisions to existing restrictive covenants and conditions; Morgan

**Board of Registrars**

- 21. Resolution to approve relocating polling location, Precinct 4120 from Clearview Baptist Church to Grace Community Church.

## Finance/Information Technology/Business Development - Commissioner Carrington

### Finance

22. Approval of the Unusual Demands report.

### Purchasing

23. Approval of Purchasing Minutes for week of 12/29/15 - 1/4/16 and 1/5/16 - 1/11/16.
24. Approval of Encumbrance Report for week of 12/29/15 - 1/4/16 and 1/5/16 - 1/11/16.
25. Resolution to ratify credit card statement with closing dates of October 26, 2015 and November 25, 2015.

### Budget Management Office

26. Approval of Staff Development report.

#### a. Multiple Staff Development

##### i. Board of Equalization

Anita Andrews	\$774.89
Penny Nunnelley	\$774.89
Basic Mapping	
Montgomery, AL – April 12-15, 2016	

##### ii. Community and Economic Development

Keith Strother	\$816.74
Deborah Sasser	\$816.74
Smart Financial Grants Management	
Atlanta, GA – January 31 – February 3, 2016	

##### iii. Roads and Transportation

Shannon Bonham, Lee Baldwin, Jeremy McAlpine, Chuck Bartlett, Gary Mayfield, Mike Crane, Shawn Cato, Steven Kilgore, Mike Mitchell, David Reynolds, Roger Gossett, Robert Carroll, Robert Ryan, Chris Hayes, Adam Laney, Stephen Goodwin, Gary Cochran and Bobby Eaton	\$1,620.00
Alabama Vegetation Society	
Tuscaloosa, AL – February 23-24, 2016	

##### iv. Tax Assessor - Birmingham

John Powe	\$1,315.78
Gaynell Hendricks	\$1,527.71
Intermediate Mapping	
Mobile, AL – January 30 – February 3, 2016	

#### b. Individual Staff Development

##### i. Board of Equalization

Keith Fravert	\$315.36
Alabama Certified Appraiser Exam	
Montgomery, AL – March 11-18, 2016	
ii. Budget Management Office	
Tracie Hodge	\$2,406.84
GFOA Annual Conference	
Toronto, Ontario – May 22-25, 2016	
iii. Community and Economic Development	
Frederick Hamilton	\$1,652.57
WIOA National Convention	
Washington, DC – January 25-28, 2016	
iv. County Manager	
Dan Biles	\$1,739.03
ICMA Southeast Regional Summit	
Savannah, GA – March 30 – April 2, 2016	
v. Revenue	
(a) Travis Hulsey	\$857.20
GFOA Conference	
Tuscaloosa, AL – February 3-5, 2016	
(b) Darrick Williams	\$150.00
Certified Revenue Examiner Class	
Hoover, AL – September 11, 2015	
(c) Charles Bell	\$2,626.12
Tax Audit	
Orlando and Coral Gables, FL – January 30 – February 6, 2016	
(d) Bruce Thompson	\$1,584.00
Tax Audit	
Atlanta, GA – February 14-19, 2016	
vi. Tax Assessor - Bessemer	
Cindy Jinks	\$308.42
ACA Exam	
Auburn, AL – March 17-18, 2016	
vii. Tax Assessor - Birmingham	
Steve Jones	\$1,066.57
Advanced Mapping	
Montgomery, AL – January 31 - February 5, 2016	
c. For Information Only	
i. Emergency Management Agency	
Bob Ammons	\$705.28
Debris Management	
Emmitsburg, MD – February 7-12, 2016	

ii. Personnel Board	
(a) Jim Greene	\$85.50
Career Fair	
February 18-19, 2016	
(b) Jim Greene	\$134.47
Career Fair	
Auburn, AL – February 17-18, 2016	
iii. Sheriff’s Office	
Kyomi Coleman	\$160.00
Alabama A&M Career Fair	
Normal, AL – February 4, 2016	

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**VII. NEW BUSINESS**

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**VIII. COMMENTS**

- A. County Attorney: Carol Sue Nelson
- B. County Manager: Tony Petelos